

# Working Papers During COVID 19 School Closure

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For Working Papers during the COVID19 closure:

The working paper form (A300) is available on the NJDOL (New Jersey Department of Labor) website

[https://www.nj.gov/labor/wagehour/content/childlabor\\_empcert.html](https://www.nj.gov/labor/wagehour/content/childlabor_empcert.html)

Please print a copy and fill out the following sections;

Section A - Student Information must be filled out completely (your information and your PARENT SIGNATURE)

Section B - Contact the employer and see how they would like to fill out their section (email, mail, drop off at place of employment).

Section C - Physician's Certification – The school district is responsible for performing the physical examination at no cost to you or your parents. A school physical (including a sports physical) performed during freshman year is good for all four years of high school (unless the school district policy specifies more frequent physicals). If your child has had a physical, please contact me and I will provide the information. OR Contact your physician's office and see how they would like to fill out their section (email, mail, drop off at office)

ALL 3 sections have to be on one form. It is recommended you do one at a time on the original form. Once all those sections are completed, the student must sign the form (bottom right box).

Send completed form, along with age verification to [sfisher@mcsssd.us](mailto:sfisher@mcsssd.us).

When all signatures required are complete, I will then email or mail the form to the student/parent address.