

THE BOARD OF EDUCATION
of the
MERCER COUNTY SPECIAL SERVICES SCHOOL DISTRICT

MINUTES

BUSINESS MEETING

Tuesday, July 11, 2017

4:30 pm

The monthly business meeting for the month of July 11, 2017 was held this day in the Mercer Elementary School Superintendent's Conference Room, 2nd Floor, 1020 Old Trenton Road, Hamilton, NJ.

The Board of Education took the following actions:

1. CALL TO ORDER: Board of Education President Camille Rainiero called the meeting to order at 4:36 pm.

OPEN PUBLIC MEETING STATEMENT: Ms. Rainiero read the following statement:

In accordance with the provisions New Jersey Open Public Meetings Law, the Board of Education has caused notice of this meeting to be posted in the Board Office and in the Mercer County Clerk's Office and mailed to the *Trenton Times*.

ROLL CALL:

Present: Camille Rainiero, Yasmin Hernandez-Manno, Samuel Floyd, Lisa Vena, Jan Lewis and Sally Gillespie.

Also Present: Dr. Kimberly Schneider, Superintendent, Tanya Dawson, Business Administrator/Board Secretary, Dana Hice-DePugh, Assistant Superintendent, Christine MacDonald, Human Resource Manager and Walter Bliss, Board Attorney.

2. PLEDGE OF ALLEGIANCE: Dispense
3. PUBLIC SESSION: NONE
- 4a. Approval of the June 6, 2017 Board Meeting Regular and Executive Minutes:

A Motion by Lisa Vena and seconded by Sally Gillespie to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Absent
	Ms. Vena - Yes	Ms. Hernandez-Manno - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie - Abstain	

5. Bills To Be Approved totaling \$ 5,017,100.89 and authorization of transfers within program areas as approved by the Superintendent

A Motion by Lisa Vena and seconded by Jan Lewis to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Absent
	Ms. Vena - Yes	Ms. Hernandez-Manno - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie - Yes	

6. Treasurer's Report for May 2017

A Motion by Samuel Floyd and seconded by Jan Lewis to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Absent
	Ms. Vena - Yes	Ms. Hernandez-Manno - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie - Yes	

7. Correspondence & Communications – None

8. Committee Reports – None

9. Superintendent's Report - None

New/Special Projects: None

Recommend Board approve the following:

PERSONNEL & ADDENDUM

BE IT RESOLVED That the Board of Education does hereby approve the following appointments, reappointments, adjustments, resignations, terminations, retirements, leaves, transfers, suspensions, and requests for expedites, emergency certification for the School Year 2017 – 2018 as recommended by the Superintendent.

BE IT FURTHER RESOLVED That the Board of Education submit to the County Superintendent, as required, applications for emergency hiring and the applicants' attestations that they have not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et seq, N.J.S.A. 18A:39-17 et seq, or N.J.S.A. 18A:6-4.13 et seq.

Appointments, Re-Appointments, Resignations, Leaves, Retirements, etc., (Attachment A) and addendum.

A Motion by Lisa Vena and Seconded by Sally Gillespie was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Absent
	Ms. Vena - Yes	Ms. Hernandez-Manno - Abstain*
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie - Yes	

*Note: Ms. Hernandez-Manno abstains from Emergent hire.

2017-2018 Substitute Renewals (*Attachment A-1*)

A Motion by Lisa Vena and Seconded by Sally Gillespie was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Absent
	Ms. Vena - Yes	Ms. Hernandez-Manno - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie - Yes	

Continuation of Charlotte Danielson Group Model for Teacher, Therapist, Child Study Team and support staff evaluation per code N.J.A.C. 6A.10., effective: 07/01/2017 to 06/30/2018.

A Motion by Lisa Vena and Seconded by Sally Gillespie was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Absent
	Ms. Vena - Yes	Ms. Hernandez-Manno - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie - Yes	

Continuation of Stronge Leader Evaluation Model for Principals and Supervisors per code N.J.A.C. 6A.10., effective : 07/01/2017 to 06/30/2018.

A Motion by Lisa Vena and Seconded by Sally Gillespie was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Absent
	Ms. Vena - Yes	Ms. Hernandez-Manno - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie - Yes	

MISCELLANEOUS:

Recommend Board approve the following:

Reaffirming of the 2016-2019 Comprehensive Equity Plan and Statement of Assurance
(*Available for review in Administrative Offices*)

A Motion by Lisa Vena and Seconded by Sally Gillespie was made to approve the aforementioned was carried by roll call vote.

Dr. Schneider reviewed the Annual Summary Report on School Wellness Progress.

Roll Call:	Mr. Floyd - Yes	Mr. White - Absent
	Ms. Vena - Yes	Ms. Hernandez-Manno - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie - Yes	

2017-2018 Affirmative Action Team Members (*Attachment B*)

A Motion by Lisa Vena and Seconded by Sally Gillespie was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Absent
	Ms. Vena - Yes	Ms. Hernandez-Manno - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie - Yes	

2017-2018 DEAC Committee Members (*Attachment C*)

A Motion by Lisa Vena and Seconded by Sally Gillespie was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Absent
	Ms. Vena - Yes	Ms. Hernandez-Manno - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie - Yes	

2017-2018 SciP Committee Members (*Attachment D*)

A Motion by Lisa Vena and Seconded by Sally Gillespie was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Absent
	Ms. Vena - Yes	Ms. Hernandez-Manno - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie - Yes	

Revised Curriculum Guides (For Review in Assistant Superintendent's Office) *Food Services Program*

A Motion by Lisa Vena and Seconded by Sally Gillespie was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Absent
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Yes Ms. Rainiero - Yes
 Ms. Gillespie - Yes

Schools Codes of Conduct (*Available for review in Administrative Offices*)

A Motion by Lisa Vena and Seconded by Sally Gillespie was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Absent
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Yes Ms. Rainiero - Yes
 Ms. Gillespie - Yes

Revision(s)/New Policies/Regulations/ByLaws – **First Reading** (*Attachment E*)

POLICIES

1240 Evaluation of Superintendent (M)
 1511 Board of Education Website Accessibility
 3126 District Mentoring Program
 3221 Evaluation of Teachers (M)
 3222 Evaluation of Teaching Staff Members Excluding Teachers and Administrators (M)
 3223 Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M)
 3224 Evaluation of Principals, Vice Principals, and Assistant Principals (M)
 3240 Professional Development for Teachers and School Leaders (M)
 5610 Suspension (M)
 5620 Expulsion (M)

REGULATIONS

1240 Evaluation of Superintendent (M)
 3126 District Mentoring Program
 3221 Evaluation of Teachers (M)
 3222 Evaluation of Teaching Staff Members Excluding Teachers and Administrators (M)
 3223 Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M)
 3224 Evaluation of Principals, Vice Principals, and Assistant Principals (M)
 3240 Professional Development for Teachers and School Leaders (M)
 5610 Suspension (M)

A Motion by Lisa Vena and Seconded by Sally Gillespie was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Absent
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Yes Ms. Rainiero - Yes
 Ms. Gillespie - Yes

Revision(s)/New Policies/Regulations/By-Laws–**Second Reading** (*no changes from First Reading*)

A Motion by Lisa Vena and Seconded by Sally Gillespie was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Absent
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Yes Ms. Rainiero - Yes
 Ms. Gillespie - Yes

REGULATIONS

3212 Professional Staff Attendance Review and Improvement Plan
 4211 Support Staff Attendance

A Motion by Lisa Vena and Seconded by Sally Gillespie was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Absent
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Yes Ms. Rainiero - Yes
 Ms. Gillespie - Yes

REPORTS:

Recommend Board approve the following:

Fire and Security Drill(s) for month of June 2017 (*Attachment F*)

A Motion by Lisa Vena and Seconded by Sally Gillespie was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Absent
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Yes Ms. Rainiero - Yes
 Ms. Gillespie - Yes

Enrollment Data as of June 2017

YEAR	JULY	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
2015-2016	521	519	654	659	665	661	666	661	657	660	657	652
2016-2017	511	508	586	598	601	600	603	607	615	616	619	619

	<u>05/31/17</u>	<u>06/27/17</u>
Mercer High School	291	291
Mercer Elementary School	211	211
Regional Day School	9	9
J. F. Cappello School	<u>108</u>	<u>108</u>
TOTAL:	<u>619</u>	<u>619</u>

A Motion by Lisa Vena and Seconded by Sally Gillespie was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Absent
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Yes Ms. Rainiero - Yes
 Ms. Gillespie - Yes

Harassment, Intimidation & Bullying as of June 2017: and addendum with revision

Month	Investigations	HIB	Non-HIB	Pending
July	0	0	0	0
August	0	0	0	0
September	0	0	0	0
October	0	0	0	0
November	0	0	0	0
December	0	0	0	0
January	0	0	0	0
February	0	0	0	0
March	0	0	0	0
April	0	0	0	0
May	1	0	0	1
June	0	1	0	0
TOTAL	1	1	0	1

A Motion by Lisa Vena and Seconded by Sally Gillespie was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Absent
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Yes Ms. Rainiero - Yes

Ms. Gillespie – Yes

10. **OLD BUSINESS: – NONE**

11. **NEW BUSINESS**

Recommend Board approve the following:

- a. Approve the following student affiliation agreements between Mercer County Special Services School and (Attachment 11-a).
Steinert High School VIP Program

A Motion by Jan Lewis and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Absent
	Ms. Vena - Yes	Ms. Hernandez-Manno - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie - Yes	

- b. Approve the resolution to accept a \$159,029 surplus distribution from the BCIPJIF to be applied as follows: \$159,029 towards 2017/2018 premium (Attachment 11-b).

A Motion by Jan Lewis and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Absent
	Ms. Vena - Yes	Ms. Hernandez-Manno - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie - Yes	

- c. Approve renewal of contract with Software Advantage, Inc., for the microTRIPS software transportation service for 2017/2018 school year for \$ 4,000 from Gaap account # 65-990-270-340-06-TECH (Attachment 11-c).

A Motion by Jan Lewis and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Absent
	Ms. Vena - Yes	Ms. Hernandez-Manno - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie - Yes	

- d. Approve agreement with Paul's Commodity Hauling, Inc. to provide delivery of State Food Commodities to be managed and invoiced through Sodexo for the 2017/2018 school year per agreement (Attachment 11-d).

A Motion by Jan Lewis and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Absent
	Ms. Vena - Yes	Ms. Hernandez-Manno - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie - Yes	

- e. Approve Agreement for Local Education Agencies (LEA-Mercer County Special Services School District) Consolidating School Meal Programs with Mercer County Technical Schools MCTS) in order to support the MCTS full-time Health Science Academies and Rubino Academy students for the 2017/18 school year (Attachment 11-e).

A Motion by Jan Lewis and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Absent
	Ms. Vena - Yes	Ms. Hernandez-Manno - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie - Yes	

- f. Approve renewal of software agreement with School Dude.com Incorporated for State mandated automated work order system, as required by N.J.A.C. 6A:23A-6.9 for the period August 1, 2017 through July 31, 2018 renewal amount not to exceed \$4,116.84 Gaap Account # 11-000-262-420-05-XXXX.

A Motion by Jan Lewis and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Absent
	Ms. Vena - Yes	Ms. Hernandez-Manno - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie - Yes	

- g. Approve IMX Medical Management Services Fit for Duty Exams for the 2017/18 school year up to \$700.00/per evaluation and up to \$2,000.00/per evaluation for specialty doctors.

A Motion by Jan Lewis and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Absent
	Ms. Vena - Yes	Ms. Hernandez-Manno - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie - Yes	

- h. Approve to award Bid #103-MCSSSDCPS-18-01 HVAC Repairs & Maintenance to McCloskey Mechanical in the amount of \$151,456, contract period July 1, 2017 through June 30, 2018 with period renewal options July 1, 2018 through June 30, 2019 in the amount of \$153,456 and July 1, 2019 through June 30, 2020 in the amount of \$155,456 (Attachment 11-h).

A Motion by Jan Lewis and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Absent
	Ms. Vena - Yes	Ms. Hernandez-Manno - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie - Yes	

- i. Approve dues for the New Jersey School Boards Association for the 2017/18 school year in the amount of \$6,120.85 Gaap account # 11-000-230-895-01-DFB.

A Motion by Jan Lewis and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Absent
	Ms. Vena - Yes	Ms. Hernandez-Manno - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie - Yes	

- j. Approve to award the vendor competitive contract to Parker McCay, PA for the 2017/2018 school year as the Attorney for Negotiation Services at the hourly rate of \$180.

A Motion by Jan Lewis and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Absent
	Ms. Vena - Yes	Ms. Hernandez-Manno - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie - Yes	

- k. Approve to accept a donation from the Knights of Columbus Hamilton Council #6213 in the amount of \$766.70 to the Mercer Elementary School (Attachment 11-k).

A Motion by Jan Lewis and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Absent
	Ms. Vena - Yes	Ms. Hernandez-Manno - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie - Yes	

- l. Approve Black Box Network Services for monthly telephone system maintenance & support beginning July 1, 2017 through June 30, 2018 in the amount of \$14,022.72 Gaap Account #11-000-252-600-03-TEL (attachment 11-l).

A Motion by Jan Lewis and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Absent
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Yes Ms. Rainiero - Yes
 Ms. Gillespie - Yes

- m. Approve the Transfer Agreement Resolution for route BFA1-Brookfield Academy and TA08-Titusville Academy (formerly TA02) as requested by the Trenton Public Schools for the 2017/2018 school year from Mercer County Special Services School District to Trenton Public Schools (Attachment 11-m).

A Motion by Jan Lewis and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Absent
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Yes Ms. Rainiero - Yes
 Ms. Gillespie - Yes

- n. Approve Kellee Lee Statt, Customer Support Specialist of Realtime, Inc., to provide professional development training on September 6, 2017 for District certified staff. The training will provide instruction for the staff with regard to the New Goals and Objectives Interface within Realtime. Training will consist of two sessions - each ninety minutes in length. The cost of the training will not exceed \$750 Gaap account #11-000-223-390-02-DOCI.

A Motion by Jan Lewis and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Absent
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Yes Ms. Rainiero - Yes
 Ms. Gillespie - Yes

- o. Approve Prior Nami Business Systems to cover maintenance on the following Sharp Machines #05002485/\$550 per year/11-000-240-440-30-COP, #8506123X/\$168 per year/20-293-219-530-18-SCHS, #8506093/\$168 per year Gaap account #11-000-251-440-00-COP for the period 7/1/2017 through 6/30/2018 (Attachment 11-o).

A Motion by Jan Lewis and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Absent
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Yes Ms. Rainiero - Yes
 Ms. Gillespie - Yes

- p. Approve Heritage Business Systems maintenance agreement on the following Canon Machine #LTA00508/\$102.72 per month Gaap account #11-000-240-440-40-COP (Attachment 11-p).

A Motion by Jan Lewis and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Absent
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Yes Ms. Rainiero - Yes
 Ms. Gillespie - Yes

- q. Approve month to month rental including maintenance of Sharp #15005649 located in MES originally leased under NJ State Contract #M-0053@ \$436.66 per month, Gaap account #11-000-240-440-80-COP for the period of 7/1/2017 through 6/30/2018.

A Motion by Jan Lewis and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Absent
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Yes Ms. Rainiero - Yes
 Ms. Gillespie - Yes

- r. Approve lease for Sharp Serial #55010258 to cover months 19 to 30 located in the Mercer High School under NJ State Contract M-0053 @ \$414.88 per month, Gaap account #11-000-240-440-30-COP for the period 7/1/2017 through 6/30/2018.

A Motion by Jan Lewis and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes Mr. White - Absent
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Yes Ms. Rainiero - Yes
 Ms. Gillespie - Yes

- s. Approve Pitney Bowes Lease Agreement for DM475 Mailing Machine for months 34 thru 39 at a cost of \$756 per quarter Gaap account #11-000-230-530-00-POS.

A Motion by Jan Lewis and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Absent
	Ms. Vena - Yes	Ms. Hernandez-Manno - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie - Yes	

- t. Approve Stewart Business Systems maintenance for the following Xerox machines @ \$2,447.25 a quarter Gaap account #'s FLA017182/20-295-210-610-16-SUPP, FMA015782 & WTM767492/11-000-240-440-80-COP, FLB026965/64-990-320-440-00-CMRS, VDR556579/11-000-221-440-02-COP, FMA015795 & VDR570068/11-000-251-440-00-COP, WTM767492 & VXW003250/11-000-251-440-40-COP, AYX991138/65-990-270-440-06-COP for the period 7/1/2017 through 6/30/2018.

A Motion by Jan Lewis and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Absent
	Ms. Vena - Yes	Ms. Hernandez-Manno - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie - Yes	

- u. Approval of Transportation Contract(s) Addenda, Bids and Evacuation Drills per N.J.A.C. 6A:27-11.2 (Attachment 11-u).

A Motion by Jan Lewis and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Absent
	Ms. Vena - Yes	Ms. Hernandez-Manno - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie - Yes	

- v. Staff and Student Travel (Attachment 11-v).

A Motion by Jan Lewis and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Absent
	Ms. Vena - Yes	Ms. Hernandez-Manno - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie - Yes	

- w. Miscellaneous Equipment for Disposal (Attachment 11-w).

A Motion by Jan Lewis and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Absent
	Ms. Vena - Yes	Ms. Hernandez-Manno - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie - Yes	

x. Use of Building and Grounds (Attachment 11-x).

A Motion by Jan Lewis and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Absent
	Ms. Vena - Yes	Ms. Hernandez-Manno - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie - Yes	

- y. Approve Lease Agreement between Mercer County Special Services School District and Allies NJ for 2017/18 educational programs at the Joseph F. Cappello School. Tabled to August Board
- z. Approve Lease Agreement between Mercer County Special Services School District and Mercer ARC for 2017/18 educational programs at the Joseph F. Cappello School. Tabled to August Board
- aa. Approve Lease Agreement between Mercer County Special Services School District and Camelot Educational Resources, LLC for 2017/18 educational programs at the Alfred Reed School. Tabled to August Board
- bb. Approve to award Bid #18-09 Architect Project #17.614 Fire Alarm System Replacement and Intercom System Replacement for the Joseph F. Cappello School and Clock System Replacement for the Mercer High School to MJF Electrical Contractors in the amount of \$325,000 (Attachment 11-bb).

A Motion by Jan Lewis and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Absent
	Ms. Vena - Yes	Ms. Hernandez-Manno - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie - Yes	

- cc. Approve to award Architect Project #17.614 Mercer Elementary School HVAC Upgrades to Air Control Technology in the amount of \$100,520 (Attachment 11-cc).

A Motion by Jan Lewis and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Absent
	Ms. Vena - Yes	Ms. Hernandez-Manno - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie - Yes	

- dd. Approve to reject Project #17.614 Storage Building/Pole Barn due to bid price exceeding available funds (Attachment 11-dd).

A Motion by Jan Lewis and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Absent
	Ms. Vena - Yes	Ms. Hernandez-Manno - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie - Yes	

- ee. Approve the revised agreement between Mercer County Special Services School District and Hamilton YMCA After Care Program effective July 1, 2017 through August 31, 2017 (Attachment 11-ee).

A Motion by Jan Lewis and Seconded by Lisa Vena was made to approve the aforementioned was carried by roll call vote.

Roll Call:	Mr. Floyd - Yes	Mr. White - Absent
	Ms. Vena - Yes	Ms. Hernandez-Manno - Yes
	Ms. Lewis - Yes	Ms. Rainiero - Yes
	Ms. Gillespie - Yes	

Dr. Schneider announced one of our Board Members, Sally Gillespie is going to have a lot of fun at her new dream beach house and retirement. We appreciate your time and talents and we thank you.

I would like to introduce Diane Caldwell who will be the new supervisor at Joseph F. Cappello School. Ms. Caldwell introduced herself to the Board and thanked them for the opportunity.

11. EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now therefore

BE IT RESOLVED, that the Mercer County Special Services Board of Education shall recess to executive session for the purpose of discussing:

Personnel,

BE IT FURTHER RESOLVED, that the discussion of such subject matter in closed session will be disclosed to the public when the need for confidentiality no longer exists, unless such is otherwise prohibited by law.

On a Motion by Jan Lewis and Seconded by Lisa Vena the Board unanimously voted to go into Executive Session at 4:48 PM.

Roll Call: Mr. Floyd - Yes Mr. White - Absent
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Yes Ms. Rainiero - Yes
 Ms. Gillespie - Yes

On a Motion by Lisa Vena and Seconded by Jan Lewis the Board unanimously voted to return to the open meeting at 4:52 PM.

Roll Call: Mr. Floyd - Yes Mr. White - Absent
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Yes Ms. Rainiero - Yes
 Ms. Gillespie - Yes

13 ADJOURNMENT

A Motion by Jan Lewis and Seconded by Sally Gillespie to adjourn the meeting passed by unanimous voice vote, (6) aye's (0) nay's. Meeting was adjourned at 4:52 pm.

Respectfully submitted by:

Tanya Dawson
Business Administrator/Board Secretary