

THE BOARD OF EDUCATION
of the
MERCER COUNTY SPECIAL SERVICES SCHOOL DISTRICT

MINUTES

BUSINESS MEETING

Tuesday June 4, 2019

4:30 pm

The monthly business meeting for the month of June 4, 2019 was held this day in the Mercer Elementary School Superintendent's Conference Room, 2nd Floor, 1020 Old Trenton Road, Hamilton, NJ.

The Board of Education took the following actions:

1. **CALL TO ORDER:** Board of Education President Camille Rainiero called the meeting to order at 4:30 pm.

OPEN PUBLIC MEETING STATEMENT: Ms. Rainiero read the following statement:

In accordance with the provisions New Jersey Open Public Meetings Law, the Board of Education has caused notice of this meeting to be posted in the Board Office and in the Mercer County Clerk's Office and mailed to the *Trenton Times*.

ROLL CALL:

Present: Camille Rainiero, Yasmin Hernandez-Manno, Lisa Vena, Samuel Floyd.

Also Present: Dr. Kimberly Schneider, Superintendent, Deborah Donnelly, Business Administrator/Board Secretary, Dana Hice-DePugh, Assistant Superintendent, and Walter Bliss, Board Attorney.

2. **PLEDGE OF ALLEGIANCE:** Ms. Rainiero led the assembly in the Pledge of Allegiance.

3. **PUBLIC SESSION:**

Leah Durastanti, President of MCSSETA thanked Deborah Donnelly and Camille Rainiero for the pre-spring break meeting. We are meeting with the fact-finder on Monday but are still willing to meet on the side.

Maureen Welsh reported on the Prom held last Friday. There were lots of staff and students present. It was a very nice event.

Julie Ryan, teacher at Mercer High School read a statement regarding the MHS fundraiser (attached).

Tina Jablonski, Teacher at the Joseph F. Cappello School said we are here because we are enthusiastic. We are here because we are frustrated negotiations are at a standstill and we worked the entire year without a new contract. Without Chapter 78 relief, we are asking for a 5% increase. Without increase and relief it is a reduction in pay. It's unacceptable. I invite you to come and see what we do all day. We feel disrespected to be asked to take less in our paycheck.

Lisa Pisullo, promised to be here every meeting. I want to reiterate everything Tina said. I am insulted. Seems there is tension between the Board and us. We don't feel that way toward you. Why are we asked to take home less. We are exhausted when we go home and come in every day. We feel no movement on this. It would make us feel better to get this done. Not giving up on the kids.

Dan Fiekler, East Windsor District. I am here in support of our MCSSETA family. People move to Mercer County for the schools. They don't necessarily thin about special services. We are fortunate to have MCSSSD to meet the needs of these students. As a sending district I see what comes from students who have spent time at MCSSSD. Mercer County is expensive to live here. No way can they survive making less. Chapter 78 has the Sunset Law; you don't have to abide by that. Others have settled, but we are supporting others. Other locals are funding SSSD. The fact that contract is not settled is a reflection of our officials. I will not cast my vote tonight for any officials because contract is not settled. If we are not supporting our people things will start to fall apart. Make a deal now.

4. Approval of the May 7, 2019 Board Meeting Regular and Executive Minutes:

A Motion by Lisa Vena and seconded by Samuel Floyd to approve the aforementioned was carried by roll call vote.

| | | | |
|------------|-------------|--------|---------------------------|
| Roll Call: | Mr. Floyd - | Yes | |
| | Ms. Vena - | Yes | Ms. Hernandez-Manno - Yes |
| | Ms. Lewis - | Absent | Ms. Rainiero - Yes |

5. Bills To Be Approved totaling \$ 4,266,267.11 and authorization of transfers within program areas as approved by the Superintendent

A Motion by Lisa Vena and seconded by Samuel Floyd to approve the aforementioned was carried by roll call vote.

| | | | |
|------------|-------------|--------|---------------------------|
| Roll Call: | Mr. Floyd - | Yes | |
| | Ms. Vena - | Yes | Ms. Hernandez-Manno - Yes |
| | Ms. Lewis - | Absent | Ms. Rainiero - Yes |

6. Board Secretary/Treasurer's Report for April 2019

A Motion by Samuel Floyd and seconded by Lisa Vena to approve the aforementioned was carried by roll call vote.

| | | | |
|------------|-------------|--------|---------------------------|
| Roll Call: | Mr. Floyd - | Yes | |
| | Ms. Vena - | Yes | Ms. Hernandez-Manno - Yes |
| | Ms. Lewis - | Absent | Ms. Rainiero - Yes |

7. Correspondence & Communications:

Dr. Schneider announced that we celebrated our teachers at the Governor’s Teacher Awards on Friday, May 31, 2019. Tonight we celebrate our teachers here.

Ron Cancelliere, Interim Principal of Joseph F. Cappello School recognized:

Teacher of the Year: Juliet Brooks

Educational Services Professional of the Year: Cathy Smeresky

Paraprofessional of the Year: Dawn DiLissio

Lisa Scaringelli, Principal of Mercer Elementary School recognized:

Teacher of the Year: Sue Zabricki

Educational Services Professional of the Year: Cynthia Grunning

Para Professional of the Year: Andrea Mengoni,

Brian Kozakowski, Principal of Mercer High School recognized:

Teacher of the Year: Beth Barrie

Educational Services Professional of the Year: Susan Richards

Para Professional of the Year: Michelle Santilli

Dr. Schneider thanked everyone for sharing this with us.

Dr. Schneider shared the School Wellness Update.

Ms. Rainiero said congratulations to all on behalf of the Board; we value you and congratulate you on receipt of these awards.

8. Committee Reports – None

9. Superintendent’s Report - None

New/Special Projects: None

Recommend Board approve the following:

PERSONNEL & ADDENDUM

BE IT RESOLVED That the Board of Education does hereby approve the following appointments, reappointments, adjustments, resignations, terminations, retirements, leaves, transfers, suspensions, and requests for expedites, emergency certification for the School Year 2019 – 2020 as recommended by the Superintendent.

BE IT FURTHER RESOLVED That the Board of Education submit to the County Superintendent, as required, applications for emergency hiring and the applicants’ attestations that they have not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et seq, N.J.S.A. 18A:39-17 et seq, or N.J.S.A. 18A:6-4.13 et seq.

Appointments, Resignations, Leaves, Retirements, etc. and addendum (*Attachment 9A*)

A Motion by Lisa Vena and Seconded by Samuel Floyd was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno – Yes*
 Ms. Lewis - Absent Ms. Rainiero – Yes

*Note: Ms. Hernandez-Manno abstains from Emergent hire.

2019 Extended School Year, Hourly Staff (*Attachment 9A-1*)

A Motion by Lisa Vena and Seconded by Samuel Floyd was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Absent Ms. Rainiero - Yes

2019 Extended School Year, Contracted Staff (*Attachment 9A-2*)

A Motion by Lisa Vena and Seconded by Samuel Floyd was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Absent Ms. Rainiero - Yes

Revised Job Description: Case Manager, Special Child Health Services (*Attachment 9A-3*)

A Motion by Lisa Vena and Seconded by Samuel Floyd was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Absent Ms. Rainiero - Yes

MISCELLANEOUS:

2019 Governor’s Educators of the Year Participation and Recipients (*Attachment 9B*)

A Motion by Lisa Vena and Seconded by Samuel Floyd was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Absent Ms. Rainiero - Yes

2019 Para-Professionals of the Year Recipients (*Attachment 9C*)

A Motion by Lisa Vena and Seconded by Samuel Floyd was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Absent Ms. Rainiero - Yes

Revised and/or New Policies, Regulations, or By-Laws

First Reading -- Revised and/or New Policies, Regulations, or By-Laws - (*None*)

Second Reading & Adoption -- Revised and/or New Policies, Regulations, or By-Laws
 (*no changes from First Reading*)

BYLAWS - *None*

POLICIES

P1642 Earned Sick Leave Law (M)

REGULATIONS

R1642 Earned Sick Leave Law (M)

A Motion by Lisa Vena and Seconded by Samuel Floyd was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Absent Ms. Rainiero - Yes

REPORTS:Fire and Security Drills for month of May 2019 (*Attachment 9-C*)

A Motion by Lisa Vena and Seconded by Samuel Floyd was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Absent Ms. Rainiero - Yes

Harassment, Intimidation & Bullying Report for May 2019

| Month | Investigations | HIB | Non-HIB |
|-----------|----------------|-----|---------|
| July | 0 | 0 | 0 |
| August | 0 | 0 | 0 |
| September | 0 | 0 | 0 |
| October | 0 | 0 | 0 |
| November | 0 | 0 | 0 |
| December | 0 | 0 | 0 |
| January | 0 | 0 | 0 |
| February | 1 | 0 | 0 |
| March | 2 | 0 | 0 |
| April | 0 | 0 | 0 |
| May | 0 | 1 | 0 |
| TOTAL | 3 | 1 | 0 |

A Motion by Lisa Vena and Seconded by Samuel Floyd was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Absent Ms. Rainiero - Yes

Enrollment Data as of May 2019:

| YEAR | JULY | AUG | SEP | OCT | NOV | DEC | JAN | FEB | MAR | APR | MAY | JUN |
|-----------|------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| 2017-2018 | 505 | 502 | 579 | 586 | 583 | 587 | 583 | 585 | 587 | 587 | 592 | 593 |
| 2018-2019 | 454 | 454 | 547 | 567 | 571 | 575 | 579 | 580 | 581 | 586 | 587 | |

| | <u>04/30/19</u> | <u>05/31/19</u> |
|--------------------------|-----------------|-----------------|
| Mercer High School | 248 | 248 |
| Mercer Elementary School | 223 | 224 |
| Regional Day | 9 | 9 |
| J. F. Cappello School | <u>106</u> | <u>106</u> |
| TOTAL: | 586 | 587 |

A Motion by Lisa Vena and Seconded by Samuel Floyd was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Absent Ms. Rainiero - Yes

11. NEW BUSINESS

- a. Approve Sodexo as the Food Service Management Company for the District for the 2019/2020 school year with the option to renew up to four (4) additional years.

A Motion by Lisa Vena and Seconded by Samuel Floyd was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Absent Ms. Rainiero - Yes

- b. Approve to contract with Attorney Walter R. Bliss, Jr. for legal services as Board Attorney for the period beginning July 1, 2019 through June 30, 2020 in the amount of \$51,957 Gaap account #11-000-230-331-01-LEG (Attachment 11-b).

A Motion by Lisa Vena and Seconded by Samuel Floyd was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Absent Ms. Rainiero - Yes

- c. Approve the lease agreement between Mercer County Special Services School District and the Special Parent Advocacy Group for After School Enrichment Classes (SPAG) for the 2019 Extended School Year (ESY) Program and the 2019/2020 school year being held at the Mercer Elementary School (Attachment 11-c).

A Motion by Lisa Vena and Seconded by Samuel Floyd was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Absent Ms. Rainiero - Yes

- d. Approve the lease agreement between Mercer County Special Services School District and the Special Parent Advocacy Group for After School Enrichment Classes (SPAG) for the 2019 Extended School Year (ESY) Program and the 2019/2020 school year being held at the Mercer High School (Attachment 11-d).

A Motion by Lisa Vena and Seconded by Samuel Floyd was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Absent Ms. Rainiero - Yes

- e. Agreement to contract with Dr. William P Hayes of Alexander Road Associates in Psychiatry, Psychology & Counseling, Princeton, NJ, for assessment services in the 2019/2020 school year at a rate of \$595 per assessment hour (Attachment 11-e).

A Motion by Lisa Vena and Seconded by Samuel Floyd was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Absent Ms. Rainiero - Yes

- f. Approve to contract with Bayada Home Healthcare Incorporated and Mercer County Special Services School District to provide a Registered Nurse to the District on a substitute basis as needed for the 2019/2020 school year at a rate of \$55 per hour (Attachment 11-f).

A Motion by Lisa Vena and Seconded by Samuel Floyd was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Absent Ms. Rainiero - Yes

- g. Approve Well YOUiversity to provide Professional Development training for all MCSSSD District staff on September 3, 2019. The "Stress Management Workshop" will be provided by Carol L. Rickard, LCSW in two 2-hour trainings. The cost not to exceed \$1,250.00.

A Motion by Lisa Vena and Seconded by Samuel Floyd was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Absent Ms. Rainiero - Yes

- h. Approve the agreement between Mercer County Special Services School District and Parker McCay, P.A. as Attorney for Negotiation Services effective July 1, 2019 through June 30, 2020 not to exceed \$26,000 (Attachment 11-h).

A Motion by Lisa Vena and Seconded by Samuel Floyd was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Absent Ms. Rainiero - Yes

- i. Approve the professional services agreement of David N. Sharlin, P.O., F.A.A.P. as the School Medical Director for the 2019/2020 school year in the amount of \$54,068 (Attachment 11-i).

A Motion by Lisa Vena and Seconded by Samuel Floyd was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Absent Ms. Rainiero - Yes

- j. Approve Heather Pyle to perform Human Resource systems technical support as needed for the period June 5, 2019 through June 30, 2019 at a cost not to exceed \$800.

A Motion by Lisa Vena and Seconded by Samuel Floyd was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Absent Ms. Rainiero - Yes

- k. Approve Heather Pyle to perform Human Resource systems technical support as needed for the period July 1, 2019 to June 30, 2020 at \$40 per hour at a cost not to exceed \$10,000.

A Motion by Lisa Vena and Seconded by Samuel Floyd was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Absent Ms. Rainiero - Yes

- l. Approve Gina Buzgo to be responsible for the update of district policies and regulations for Mercer County Technical Schools at her professional hourly rate of \$52.13.

A Motion by Lisa Vena and Seconded by Samuel Floyd was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Absent Ms. Rainiero - Yes

- m. Approve to adopt the Regional Day School Budget for the 2019/2020 school year in the amount of \$656,608 (Attachment 11-m).

A Motion by Lisa Vena and Seconded by Samuel Floyd was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Absent Ms. Rainiero - Yes

- n. Approve the Community Resource Team Fee, Community Resource Assessment Service Fee Schedule - 2019/20 school year, Project Child Clinic Grant Services Fee Schedule - 2019/20 school year (Attachment 11-n).

A Motion by Lisa Vena and Seconded by Samuel Floyd was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Absent Ms. Rainiero - Yes

- o. Approve renewal of System 3000 software and license support fee of \$24,987 for payroll, personnel, accounting and employee portal fee of \$5,826 for the 2019/20 school year for a total of \$30,813.

A Motion by Lisa Vena and Seconded by Samuel Floyd was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Absent Ms. Rainiero - Yes

- p. Approval to continue contract with Frontline Technologies effective July 1, 2019 through June 30, 2020 in the total amount of \$20,124.49 for: subscription software (AESOP) to maintain staff attendance and required documentation of substitutes at a cost of \$10,081.09; for Teacher Evaluation Software (Danielson) in the amount of \$7,330.07; and Time and Attendance for internal employees in the amount of \$2,713.33.

A Motion by Lisa Vena and Seconded by Samuel Floyd was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Absent Ms. Rainiero - Yes

- q. Approve the annual maintenance and support of the District's Policy and Regulation Manuals and annual subscription to New Jersey School Digest for the 2019/20 school year to Strauss Esmay Associates, LLP for \$4,190.

A Motion by Lisa Vena and Seconded by Samuel Floyd was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Absent Ms. Rainiero - Yes

- r. Approve Realtime to provide Professional Development training for all MCSSSD district nurses. Realtime representative will provide training on the Medical Module. The two (2) two-hour trainings will be scheduled during the month of June 2019. The cost not to exceed \$1,500.

A Motion by Lisa Vena and Seconded by Samuel Floyd was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Absent Ms. Rainiero - Yes

- s. Approve to continue to contract with Realtime Information Technology, Incorporated for the Student Database Management System, Cafeteria Point of Sale system and Emergency Notification System for the period July 1, 2019 through June 30, 2020 in the amount of \$18,112.40.

A Motion by Lisa Vena and Seconded by Samuel Floyd was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Absent Ms. Rainiero - Yes

- t. Approval to accept SFY 2020 Special Child Health Services, Early Hearing Detection and Intervention, Grant Application, in the amount of \$37,829.00, for the period 04/01/2019-03/31/2020.

A Motion by Lisa Vena and Seconded by Samuel Floyd was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Absent Ms. Rainiero - Yes

- u. Approve agreement with Paul’s Commodity Hauling, Inc. to provide delivery of State Food Commodities to be managed and invoiced through Sodexo for the 2019/2020 school year per agreement (Attachment 11-u).

A Motion by Lisa Vena and Seconded by Samuel Floyd was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Absent Ms. Rainiero - Yes

- v. Approve the Agreement of the lunch prices for 2019/2020

2019/2020 Breakfast, Lunch & Milk Prices:

| <u>Breakfast</u> | <u>Student</u> |
|-------------------------|----------------|
| Mercer High | \$1.65 |
| Joseph F. Cappello | \$1.65 |
| Mercer Elementary | \$1.65 |
| Mercer County Vo-Tech | \$1.65 |
| Rubino Academy | \$1.65 |

2019/2020 Reduced Price Breakfast for all schools will be \$.30

| <u>Lunch</u> | <u>Student</u> | <u>Adult</u> |
|-----------------------|----------------|--------------|
| Mercer High | \$3.00 | \$4.25 |
| Joseph F. Cappello | \$2.85 | \$4.25 |
| Mercer Elementary | \$2.85 | \$4.25 |
| Mercer County Vo-Tech | \$3.00 | \$4.25 |
| Rubino Academy | \$3.00 | \$4.25 |

Reduced Price Lunch for all schools will be \$.40
 Milk Prices (flavored and un-flavored) will be \$.50

A Motion by Lisa Vena and Seconded by Samuel Floyd was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Absent Ms. Rainiero - Yes

- w. Staff and Student Travel (Attachment 11-w).

A Motion by Lisa Vena and Seconded by Samuel Floyd was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Absent Ms. Rainiero - Yes

- x. Approve Transportation Contract(s), Bids, Renewals and Addendum (11-x).

A Motion by Lisa Vena and Seconded by Samuel Floyd was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Absent Ms. Rainiero - Yes

- y. Approve Transportation Bus Evacuation Drills for the 2018/19 School Year (Attachment 11-y).

A Motion by Lisa Vena and Seconded by Samuel Floyd was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Absent Ms. Rainiero - Yes

- z. Miscellaneous Equipment Disposal List (Attachment 11-z).

A Motion by Lisa Vena and Seconded by Samuel Floyd was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Absent Ms. Rainiero - Yes

- aa. Approve the resolution to transfer up to \$800,000 into the Capital Reserve Account for future needed Capital repairs and or projects (Attachment 11-aa).

A Motion by Lisa Vena and Seconded by Samuel Floyd was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Absent Ms. Rainiero - Yes

- bb. Approve to close out MJF Electrical Contracting Incorporated for work completed for the Fire Alarm & Intercom System Replacement at Joseph F. Cappello School and Clock System Replacement at Mercer High School per AIA Document G707-1994, G706-1994 & G706A-1994 (Attachment 11-bb).

A Motion by Lisa Vena and Seconded by Samuel Floyd was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Absent Ms. Rainiero - Yes

- cc. Approve Prior Nami Business Systems to cover maintenance on the following Sharp Machines #05002485/\$825 per year located in High School Career Center, #8506123X at \$137.50 per year located in Special Child Health Services, #8506093 at \$137.50 per year located in Administration, #15005649at \$1650 per year located in Mercer Elementary School, for the period 7/1/2019 through 6/30/2020 (attachment 11-cc).

A Motion by Lisa Vena and Seconded by Samuel Floyd was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Absent Ms. Rainiero - Yes

- dd. Approve Heritage Business Systems to cover maintenance on Canon #LTA00508 located at the JFC School at \$56.50 per month for the period of 7/1/201 to 6/30/2020 (attachment 11-dd).

A Motion by Lisa Vena and Seconded by Samuel Floyd was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Absent Ms. Rainiero - Yes

- ee. Approve months 21 through 32 of a 36 month with Canon USA for Lease to Own Agreement 7/1/2019 to 6/30/2020 for Canon #SMD00562 located at JFC at \$346.24 per month.

A Motion by Lisa Vena and Seconded by Samuel Floyd was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Absent Ms. Rainiero - Yes

- ff. Approve months 16 through 27 of a 36 month with Canon USA for Lease to Own Agreement 7/1/2019 to 6/30/2020 for Canon #XWZ00501 located at MES at \$568.89 per month.

A Motion by Lisa Vena and Seconded by Samuel Floyd was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Absent Ms. Rainiero - Yes

- gg. Approve months 16 through 27 of a 36 month with Canon USA for Lease to Own Agreement 7/1/2019 to 6/30/2020 for Canon #XWZ00500 located at HS at \$533.27 per month.

A Motion by Lisa Vena and Seconded by Samuel Floyd was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Absent Ms. Rainiero - Yes

- hh. Approve Pitney Bowes Postage Meter Rental for DM475 Mailing Machine to cover 7/1/19 to 6/30/2020 at \$171/quarter and \$571.50/year for Service agreement.

A Motion by Lisa Vena and Seconded by Samuel Floyd was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Absent Ms. Rainiero - Yes

- ii. Approve Lease for months 44 through 48 of a 48 month Lease to Own Agreement for the period of 7/1/2019 to 11/30/2019 at \$414.88 per month for Sharp #55010258 located in Mercer High School Career Center. Effective 12/1/19 the contract is maintenance only at a rate TBD.

A Motion by Lisa Vena and Seconded by Samuel Floyd was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Absent Ms. Rainiero - Yes

- jj. Approve Neopost Rental for months 21 through 32 of 36 month Rental for IS-350 Mailing Machine located at JFC at \$191.85/quarter.

A Motion by Lisa Vena and Seconded by Samuel Floyd was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Absent Ms. Rainiero - Yes

- kk. Approve Neopost Rental for months 21 through 32 of 36 month Rental for IN-360 Mailing Machine located at High School at \$79.95/month.

A Motion by Lisa Vena and Seconded by Samuel Floyd was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Absent Ms. Rainiero - Yes

- ll. Approve the following Request for Proposal, 20-01, 02, & 03 for Therapy Service vendors on an as needed basis for the 2019/20 school year:

| RFP 20-01 SPEECH THERAPY | AWARDED VENDOR | SERVICE AT SCHOOL | SERVICE AT HOME | AAC EVALUATION |
|--------------------------------|-------------------|----------------------|--------------------|-------------------|
| | Therapy Source | ✓ | ✓ | --- |
| | Jump Ahead | ✓ | ✓ | ✓ |
| | ARDOR | ✓ | ✓ | --- |
| | Kaleidoscope | ✓ | ✓ | ✓ |

| RFP 20-02 OCCUPATIONAL THERAPY 20-02 | AWARDED VENDOR | SERVICE AT SCHOOL | SERVICE AT HOME | AAC EVALUATION |
|---|---------------------------|------------------------------|----------------------------|---------------------------|
| | Therapy Source | ✓ | ✓ | --- |
| | Jump Ahead | ✓ | ✓ | ✓ |
| | ARDOR | ✓ | ✓ | --- |

| RFP 20-03 PHYSICAL THERAPY | AWARDED VENDOR | SERVICE AT SCHOOL | SERVICE AT HOME | AAC EVALUATION |
|---|---------------------------|------------------------------|----------------------------|---------------------------|
| | Therapy Source | ✓ | ✓ | --- |
| | Kaleidoscope | ✓ | ✓ | ✓ |
| | Jump Ahead | ✓ | ✓ | ✓ |

A Motion by Lisa Vena and Seconded by Samuel Floyd was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Absent Ms. Rainiero - Yes

mm. Approve to award the Waste and Recycling Disposal Bid #103-MCSSSDCPS-20-01 to the following: (Attachment 11-mm).

Waste Management, Inc. for collection of waste and recycling at all district buildings for the in the total amount of \$ 39,228.00 for the 2019-2020 School Year, \$ 40,404.00 for the 2020-2021 School Year and \$ 41,592.00 for the 2021-22 School Year, for a total of \$ 121,224.00 subject to the terms and conditions of the bid document, as reviewed by Board counsel, and

Central Jersey Waste & Recycling for collection of Roll Off and Bulk Waste removal at all district buildings for the in the total amount of \$ 4,380.00 for the 2019-2020 School Year, \$ 4,500.00 for the 2020-2021 School Year and \$ 4,620.00 for the 2021-22 School Year, for a total of \$ 13,500.00 subject to the terms and conditions of the bid document, as reviewed by Board counsel.

A Motion by Lisa Vena and Seconded by Samuel Floyd was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Absent Ms. Rainiero - Yes

nn. Approve to continue the services of Med-Flex Incorporated, year 1 of 3 as medical waste disposal and transport company for the District for 2019/20 school year in the amount of \$150 (Attachment 11-nn).

A Motion by Lisa Vena and Seconded by Samuel Floyd was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Absent Ms. Rainiero - Yes

oo. Approve the resolution to accept a \$127,482 surplus distribution from the BCIPJIF to be applied towards 2019/2020 premium (Attachment 11-oo).

A Motion by Lisa Vena and Seconded by Samuel Floyd was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Absent Ms. Rainiero - Yes

pp. Approve to renew Cooperative Purchasing Agreements in 2019/2010 with the following: Hunterdon Educational Services Commission, Education Services Commission of New Jersey (formerly MRESC) and Mercer County Cooperative Purchasing System.

A Motion by Lisa Vena and Seconded by Samuel Floyd was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Absent Ms. Rainiero - Yes

qq. Approve the Bloodborne Pathogens Exposure Control Plan in accordance with the OSHA Bloodborne Pathogens Standard (Attachment 11-qq).

A Motion by Lisa Vena and Seconded by Samuel Floyd was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Absent Ms. Rainiero - Yes

rr. Approve the Compressed Gas Safety Program in accordance with OSHA 29 CFR 1910.101 Standards (Attachment 11-rr).

A Motion by Lisa Vena and Seconded by Samuel Floyd was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Absent Ms. Rainiero - Yes

- ss. Approve resolution that the Mercer County Special Services School District Board of Education, in fulfilling its responsibility to provide effective governance and financial oversight to our community's public schools, opposes Assembly Bill 3664 and Senate Bill 2089 (Attachment 11-ss).

A Motion by Lisa Vena and Seconded by Samuel Floyd was made to approve the aforementioned was carried by roll call vote.

Roll Call: Mr. Floyd - Yes
 Ms. Vena - Yes Ms. Hernandez-Manno - Yes
 Ms. Lewis - Absent Ms. Rainiero - Yes

13. ADJOURNMENT

A Motion by Samuel Floyd and Seconded by Lisa Vena to adjourn the meeting passed by unanimous voice vote, (4) aye's (0) nay's. Meeting was adjourned at 5:10 pm.

Respectfully submitted by:



Deborah Donnelly
Business Administrator/Board Secretary