

THE BOARD OF EDUCATION
of the
MERCER COUNTY SPECIAL SERVICES SCHOOL DISTRICT

AGENDA

REGULAR BUSINESS MEETING

Tuesday, July 6, 2021

4:30 p.m.

1. Meeting called to Order – Sunshine Law Opening Statement – Roll Call
2. Pledge of Allegiance
3. Executive Session/Public Session
4. Approval of June 1 and June 21, 2021 Regular and Executive Board Minutes
5. Bills to be Approved and Transfer Report
6. Board Secretary/Treasurer’s Report
7. Correspondence & Communications
8. Committee Reports
9. Superintendent’s Agenda
11. New Business

SUPERINTENDENT’S AGENDA

NEW/SPECIAL PROJECTS:

Recommend Board approve the following:

PERSONNEL:

Recommend Board approve the following:

- Appointments, Resignations, Leaves, Retirements, etc. (Attachment 9A)
- Revised job descriptions for the following:
 - ❖ Educational Library/Media Specialist (Attachment 9A-1)
 - ❖ Learning Disabilities Teacher Consultant (Attachment 9A-2)
 - ❖ Occupational Therapist (Attachment 9A-3)
 - ❖ Physical Therapist (Attachment 9A-4)
 - ❖ School Nurse (Attachment 9A-5)
 - ❖ School Psychologist (Attachment 9A-6)
 - ❖ Social Worker (Attachment 9A-7)
 - ❖ Speech and Language Specialist (Attachment 9A-8)
 - ❖ Teacher (Attachment 9A-9)
 - ❖ Teacher- Art (Attachment (Attachment 9A-10)
 - ❖ Teacher- Behaviorist (Attachment 9A-11)
 - ❖ Teacher- Business Education (Attachment 9A-12)
 - ❖ Teacher- Culinary Arts (Attachment 9A-13)
 - ❖ Teacher- Music (Attachment 9A-14)
 - ❖ Teacher- Physical Education (Attachment 9A-15)

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- ❖ Transition Teacher (Attachment 9A-16)
- ❖ Reading Specialist (Attachment 9A-17)
- ❖ Teacher- Career Education (Attachment 9A-18)
- ❖ Teacher- Technology (Attachment 9A-19)
- *Revised* Professional Employment Agreement between Board of Education for the Mercer County Special Services School District and Frederick J. Hillman as Manager Technology and Buildings and Grounds for the period July 1, 2021 – June 30, 2022 (Attachment 9A-20)
- *Revised* Professional Employment Agreement between Board of Education for the Mercer County Special Services School District and Udaya Batchu as Assistant School Business Administrator for the period July 1, 2021 – June 30, 2022 (Attachment 9A-21)

MISCELLANEOUS:

Recommend Board approve the following:

- Continuation of Charlotte Danielson Group Model for Teacher, Therapist, Child Study Team, and support staff evaluation per code N.J.A.C. 6A.10., effective: 07/01/2021 - 06/30/2022
- Continuation of Stronge Leader Evaluation Model for Principals and Supervisors per code N.J.A.C. 6A.10., effective: 07/01/2021 - 06/30/2022
- Tammy Lascar as the Affirmative Action Officer for the District, at no cost to the District, effective July 1, 2021 - June 30, 2022
- Affirmative Action Team Members for the District, to conduct the needs assessment and develop a Comprehensive Equity Plan, at no cost to the District, effective July 1, 2021 – June 30, 2022
 - a. Tammy Lascar, Affirmative Action Officer
 - b. Brian V. Bittings, Clara Bigos and Carline Mirthil, Team Members
- Organizational Chart, effective 07/01/2021 (Attachment 9B)
- Revised and/or New Policies, Regulations, or By-Laws (Attachment 9C)

First Reading -- Revised and/or New Policies, Regulations, or By-Laws

BYLAWS

0131 Bylaws, Policies, and Regulations (M)

POLICIES

3134 Assignment of Extra Duties

3142 Nonrenewal of Nontenured Teaching Staff Member

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- 3160 Physical Examination (M)
- 3218 Use, Possession, or Distribution of Substances (M)
- 3221 Evaluation of Teachers (M)
- 3222 Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M)
- 3223 Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M)
- 3224 Evaluation of Principals, Vice Principals, and Assistant Principals (M)
- 4146 Nonrenewal of Nontenured Support Staff Member
- 4160 Physical Examination (M)
- 4218 Use, Possession, or Distribution of Substances (M)
- 6471 School District Travel (M)

REGULATIONS

- 3142 Nonrenewal of Nontenured Teaching Staff Member
- 3218 Use, Possession, or Distribution of Substances (M)
- 3221 Evaluation of Teachers (M)
- 3222 Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M)
- 3223 Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M)
- 3224 Evaluation of Principals, Vice Principals, and Assistant Principals (M)
- 4146 Nonrenewal of Nontenured Support Staff Member
- 4218 Use, Possession, or Distribution of Substances (M)
- 6471 School District Travel (M)

Second Reading -- Revised and/or New Policies, Regulations, or By-Laws

BYLAWS

None

POLICIES

None

REGULATIONS

None

Abolished -- Policies, Regulations, or By-Laws

- 1649 Federal Families First Coronavirus (COVID-19) Response Act (M)

REPORTS:

Recommend Board approve the following:

- Fire and Security Drill(s) for the month of June 2021 (Attachment 9D)
- Harassment, Intimidation & Bullying as of June 2021

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Month	Investigations	HIB	Non-HIB
July	0	0	0
August	0	0	0
September	0	0	0
October	0	0	0
November	0	0	0
December	0	0	0
January	0	0	0
February	0	0	0
March	1	0	1
April	0	0	0
May	0	0	0
June	0	0	0
TOTAL	1	0	1

- Enrollment Data as of June 2021

	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
2019-2020	497	498	548	546	546	551	544	559	563	561	561	560
2020-2021	428	428	496	501	503	505	506	502	501	501	502	501

	05/31/2021	06/30/2021
Mercer High School	245	242
Mercer Elementary School	189	189
Regional Day	6	7
Joseph F. Cappello School	<u>62</u>	<u>63</u>
TOTAL:	<u>502</u>	<u>501</u>

11. NEW BUSINESS

Recommend Board approve the following:

- Approve the revised contract with Bayada Home Healthcare Incorporated for the period July 1, 2021, to June 30, 2022, on an as needed basis for nursing services at a rate of \$55 per hour (Attachment 11-a).

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- b. Approve the Agreement between Mercer County Special Services School District and Genova Burns, Attorney-at-Law for Negotiation Attorney Services beginning July 1, 2021, through June 30, 2022. (Attachment 11-b).
- c. Approve renewal of software agreement with School Dude Solutions Incorporated for State mandated automated work order system, as required by N.J.A.C. 6A:23A-6.9 for the period July 1, 2021 through June 30, 2022, renewal amount not to exceed \$7,034.91 (Attachment 11-c).
- d. Approve (3) 48-month Leases with Xerox under NJ State Contract G2075, NJ Contract/Blanket #40469 to replace inoperable copiers in Joseph F Cappello School, Mercer Elementary School and Transportation Department. Lease payments respectively will be \$156.75/month, \$187.39/month, and \$102.16/month effective August 1, 2021. Maintenance will be covered on a cost per copy basis.
- e. Staff and Student Travel (Attachment 11-e).
- f. Approval of Transportation Contract(s), Bids, Renewals and Addendum (11-f).
- g. Miscellaneous Equipment Disposal List (Attachment 11-g).
- h. Approve IMX Medical Management Services Fit for Duty Exams for the 2021/22 school year up to \$1,100/per evaluation and up to \$2,000.00/per evaluation for specialty doctors.
- i. Approve member participation in the PEPPM (Pennsylvania Education Purchasing Program for Microcomputers) National Technology Cooperative Purchasing Program.
- j. Approve the following student affiliation agreements:
 - Kean University
 - Mercer County Community College
- k. Approve Heather Pyle, Consultant to provide reporting services including State Reporting and Compliance Reporting to the District and training for the Supervisor of Student Services and Human Resource/Compliance and training on an as needed basis at an hourly rate of \$50 not to exceed \$5,000 effective July 1, 2021, through June 30, 2022.
- l. Approve Anthony Giovannetti, Consultant to perform integration and support services for Frontline Central and Systems 3000 on an as needed basis for the period July 1, 2021 through June 30, 2022 at an hourly rate of \$50 not to exceed \$5,900.
- m. Approve Jennifer Freeman, Consultant to provide training to the Transportation Coordinator on an as needed basis at an hourly rate of \$45 for the period July 1, 2021 through June 30, 2022 not to exceed \$4,000.
- n. Approve to award bid# 19.982 for the Alfred Reed School Steam Pipe Replacement to McCloskey Mechanical in the amount of \$444,000 (Attachment 11-n).

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- o. Approve the revised Lease Agreement between Mercer County Special Services School District and Specialized Education of NJ Inc. for the 2021/2022 school year (Attachment 11-o).

- 12. Public Session
- 13. Executive Session
- 14. Adjournment