

THE BOARD OF EDUCATION
of the
MERCER COUNTY SPECIAL SERVICES SCHOOL DISTRICT

AGENDA

REGULAR BUSINESS MEETING

Tuesday, June 7, 2022

4:30 p.m.

1. Meeting called to Order – Sunshine Law Opening Statement – Roll Call
2. Pledge of Allegiance
3. Executive Session
Public Session
4. Approval of Board Minutes of May 13, 2022
Approval of Executive Minutes of May 13, 2022 – Approved for content and not for release
5. Bills to be Approved and Transfer Report
6. Board Secretary/Treasurer’s Report
7. Correspondence & Communications
8. Committee Reports
9. Superintendent’s Agenda
11. New Business

SUPERINTENDENT’S AGENDA

Recommend Board approve the following:

- Appointments, Resignations, Leaves, Retirements, etc. (Attachment 9A)
- 2022-2023 Home Component Program – Staff Renewals (Attachment 9A-1)
- 2022-2023 Community Resource Program – Staff Renewals (Attachment 9A-2)
- Professional Employment Agreement between and among the Board of Education of the Mercer County Technical School District and the Board of Education for the Mercer County Special Services School District and Cynthia McKenna as Administrative Assistant to the Business Administrator for the period July 1, 2022 – June 30, 2023 (Attachment 9A-3)
- Accept/Ratify Employment Agreement as it relates to Frederick J. Hillman and Clarence Walker, effective date 07/01/2022 to remove duplicate clause #3 – Inability to Perform
- Approve the following rates for the 2022-2023 school year – Effective dates: 07/01/2022 – 06/30/2023

Community Resource/Assessment:		\$45.00 per hour professional staff
Clinic Services:		\$45.00 per hour professional staff
Child Care Workers:	0-3 years of experience	\$13.50 per hour
	3-5 years of experience	\$14.50 per hour
	>5 years of experience	\$15.50 per hour

- Approve the following substitute rates for the 2022-2023 school year – Effective dates: 07/01/2022 – 06/30/2023

Substitute Assistants - \$100.00/day
Substitute Teachers - \$115.00/day

Substitute Nurse - \$55.00/hr.

- Approve \$25.00 per diem COVID-19 rate differential for substitute teachers and substitute classroom assistants for the 2022-2023 school year, July 1, 2022 – June 30, 2023

MISCELLANEOUS:

Recommend Board approve the following:

- Shared Services Agreement for Administrative Assistant to the Business Administrator between the Board of Education of the Mercer County Technical Schools and Board of Education of the Mercer County Special Services School District for the fixed term of July 1, 2022 – October 31, 2022, and, if or to the extent authorized by the BA from month-to-month through June 30, 2023 (Attachment 9B)

- 2021-2022 Governor’s Educator of the Year and Educational Services Professional of the Year Recipients:

Joseph Cappello School-
Teacher: Michelle Esche
Educational Service Professional: Alison Johnson

Mercer Elementary School-
Teacher: Anne Marie Pizzullo
Educational Service Professional: Patrick Jablonski

Mercer High School-
Teacher: Ilene Paskanik
Educational Service Professional: Heidi Musick

- 2021-2022 Para-Professional of the Year Recipients:

Joseph Cappello School- Cheron Lewis
Mercer Elementary School- Gabriella Lee
Mercer High School- Nancy Bentz

- Submit the Project Child Clinic Grant in the amount of \$19,329.00 for the period of 07/01/2022 – 06/30/2023
- Submit the Special Child Health Services County Grant in the amount of \$104,345.00 for the period of 07/01/2022 – 06/30/2023
- Submit the Project ADULTS Clinic Grant in the amount of \$100,000.00 for the period of 07/01/2022 – 06/30/2023
- Revised and/or New Policies, Regulations, or By-Laws

First Reading -- Revised and/or New Policies, Regulations, or By-Laws

BYLAWS

None

POLICIES

None

REGULATIONS

None

Second Reading -- Revised and/or New Policies, Regulations, or By-Laws

BYLAWS

None

POLICIES

None

REGULATIONS

None

Abolished -- Policies, Regulations, or By-Laws

BYLAWS

None

POLICIES

None

REGULATIONS

None

REPORTS:

Recommend Board approve the following:

- Fire and Security Drill(s) for the month of May 2022 (Attachment 9C)
- Harassment, Intimidation & Bullying as of May 2022

Month	Investigations	HIB	Non-HIB	Pending
July	0	0	0	0
August	0	0	0	0
September	0	0	0	0
October	0	0	0	0
November	1	0	1	0
December	0	0	0	0
January	0	0	0	0
February	0	0	0	0
March	1	0	1	0
April	0	0	0	0
May	1	0	0	1
TOTAL	3	0	2	1

- Enrollment Data as of May 31, 2022

	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
2020-2021	428	428	503*	502*	503	505	506	502	506*	501	502	501
2021-2022	413	413	485*	493*	497*	501*	499*	504*	517*	513	517	

	04/30/2022 (actual)	05/31/2022 (actual)
Mercer High School	252	254
Mercer Elementary School	164	165
Regional Day	0	0
Joseph F. Cappello School	<u>97</u>	<u>98</u>
TOTAL:	<u>513</u>	<u>517</u>

* data updated to reflect actual number

11. NEW BUSINESS

Recommend Board approve the following:

- a. Capital Reserve Account Resolution for an amount not to exceed \$800,000 (attachment 11a)
- b. Resolution authorizing the District Purchasing Agent to make purchases of goods and services with State contract vendors for the 2022-2023 school year (attachment 11b)
- c. Burlington County Insurance Pool Joint Insurance Fund coverage, including student accident premium and surplus return resolution for July 1, 2022 through June 30, 2023 at a cost of \$1,608,978 minus surplus return of \$123,104 for a total cost of \$1,485,874 (attachment 11c)
- d. BusBoss Support Agreement in the amount of \$2,770 and the Districtpatrol Service & Support Agreement in the amount of \$6,865 beginning July 1, 2022 through June 30, 2023 (Attachment 11d)
- e. Community Resource/Assessment Service Fee Schedule for the 2022-2023 school year (attachment 11e)
- f. Staff Travel (attachment 11f)
- g. Agreement with Paul’s Commodity Hauling, Inc. to provide delivery of State Food Commodities to be managed and invoiced through Sodexo for the 2022-20223 school year per agreement (attachment 11g)
- h. Revision of Contract with Bayada Home Health Care, Inc. for In-School Nursing Services at a rate of \$60/hour for RN services, effective July 1, 2022 – June 30, 2023 (attachment 11h)
- i. Professional Services Agreement with Walter Bliss, Jr. as the Board Attorney, effective July 1, 2022 – June 30, 2023 (attachment 11i)
- j. Approval of Transportation Contract(s), Bids, Renewals (attachment 11j)
- k. Transportation Bus Evacuation Drills for the 2022/2023 School Year (attachment 11k)
- l. Miscellaneous Equipment Disposal List (attachment 11l)
- m. Memorandum of Agreement between the Board of Education of the Mercer County Special Services School District and Mercer County Special Services Education and Therapeutic Association effective July 1, 2022 through June 30, 2024 - Handout
- n. Resolution Authorizing Contracts with Vendors Through Cooperative Purchasing Agreement for the 2022-2023 school year (attachment 11n)
- o. Contract with Realtime Information Technology, Incorporated for the Student Database Management System, Cafeteria Point of Sale System and Emergency Notification System for the period July 1, 2022 through June 30, 2023 in the amount of \$19,947.79
- p. Use of the Hamilton Police for the safety and security of students and staff at Mercer High School and Mercer Elementary School during 2022/2023 school year as needed by the Principal at the Township extra duty hourly pay rate
- q. Renewal of System 3000 software and license support fee of \$28,109 for payroll, personnel, accounting and employee portal fee of \$2,622 and hosting fee of \$5,620 for the 2022-2023 school year for a total of \$36,351
- r. Frontline Education Renewal for the 2022-2023 school year as follows:

IEP Direct – unlimited usage for internal employees	\$21,446.25
Frontline Central Solution	\$12,455.03
Absence & Time Solution	\$15,010.72
Employee Evaluation Management	\$8,501.54
Total	\$57,413.54

- s. Accept Early Hearing Detection 2022 grant in the amount of \$33,233
- t. Rejection of submitted bid proposals for DI Architecture Group Project 22.023 Regional Day School Roof Top Unit Replacement in accordance with 18A:18A-22a whereas the lowest bid substantially exceeds the cost estimates for the goods or services
- u. Princeton Events Company for performance at Mercer High School on June 8, 2022 for balloon artist at no cost to the district

- 12. Public Session
- 13. Executive Session – Negotiations Update
- 14. Adjournment