

THE BOARD OF EDUCATION
of the
MERCER COUNTY SPECIAL SERVICES SCHOOL DISTRICT

REGULAR BUSINESS MEETING AGENDA

Tuesday, January 10, 2023
4:30 p.m.

1. Meeting called to Order – Sunshine Law Opening Statement – Roll Call
2. Pledge of Allegiance
- 3a. Executive Session
- 3b. Public Session
4. Approval of December 6, 2022 Regular and Executive Meeting Minutes
5. Bills to be Approved and Transfer Report
6. Board Secretary/Finance Report
7. Correspondence & Communications – School Board Recognition Month; Current year budget review
8. Committee Reports
9. Superintendent’s Agenda

SUPERINTENDENT’S AGENDA

NEW/SPECIAL PROJECTS:

Recommend Board approve the following: none

PERSONNEL:

Recommend Board approve the following:

- Appointments, Resignations, Leaves, Retirements, etc. (Attachment 9A)
- Professional Employment Agreement between and among the Board of Education of the Mercer County Technical School District and the Board of Education for the Mercer County Special Services School District and Nicholas Sakowski as Community Liaison-Office of Admissions, Curriculum and Instruction for the period January 1, 2023 – June 30, 2023 (Attachment 9B)
- Professional Employment Agreement between and among the Board of Education of the Mercer County Technical School District and the Board of Education for the Mercer County Special Services School District and Anthony Giovannetti as Manager of Technology for the period January 1, 2023 – June 30, 2023 (Attachment 9C)
- Revised job description – Assistant Business Administrator/Board Secretary (Attachment 9D)

MISCELLANEOUS:

Recommend Board approve the following:

- Shared Services Agreement for Community Liaison – Office of Admissions, Curriculum and Instruction between the Board of Education of Mercer County Technical School District and Board of Education of Mercer County Special Services School District for the period of January 1, 2023 – June 30, 2023 (Attachment 9E)
- Shared Services Agreement for Manager of Technology between the Board of Education of Mercer County Technical School District and Board of Education of Mercer County Special Services School District for the period of January 1, 2023 – June 30, 2023 (Attachment 9F)

- Updated Mercer County Special Services School District Safe Return Plan – December 2022 (Attachment 9G)
- 2022-2023 Statement of Assurance Regarding the Use of Paraprofessional Staff (Attachment 9H)
- Approval to submit HRSA additional funds application for the period April 1, 2022 through March 31, 2023 in the amount of \$12,330 for Special Child Health and Early Intervention Services (SCHEIS) to provide case management services.
- Apply for FY 2023 Capital Maintenance and Emergent Project grant in the amount of \$12,202
- Start Strong Fall 2022 results (Attachment 9I)
- 2022-2023 Governor’s Educator and Educational Services Professional of the Year recipients:

Joseph Cappello School-
 Teacher: Amanda Harmer
 Educational Service Professional: Caitlyn Reardon

Mercer Elementary School-
 Teacher: Carolyn Thomas-Scott
 Educational Service Professional: Chelsea Hrudowsky

Mercer High School-
 Teacher: Sarah Drum
 Educational Service Professional: Karen Burke

- Policies, Regulations, By-Laws (Attachment 9J)

First Reading -- Revised and/or New Policies, Regulations, or By-Laws

BYLAWS

None

POLICIES

0143.2 High School Student Representative to the Board of Education

REGULATIONS

None

Second Reading -- Revised and/or New Policies, Regulations, or By-Laws (no changes)

BYLAWS

None

POLICIES

6470.01 Electronic Funds Transfer and Claimant Certification
 8454 Management of Pediculosis

REGULATIONS

6470.01 Electronic Funds Transfer and Claimant Certification

Abolished -- Policies, Regulations, or By-Laws

BYLAWS

None

POLICIES

None

REGULATIONS

None

REPORTS:

Recommend Board approve the following:

- Fire and Security Drill(s) for the month of December 2022

DRILL	MERCER HIGH SCHOOL	MERCER ELEMENTARY SCHOOL	JOSEPH F. CAPPELLO SCHOOL	REGIONAL DAY SCHOOL
Fire Drill				
Jul-22	7/28/2022	7/27/2022	7/29/2022	7/28/2022
Aug-22	8/10/2022	n/a	8/12/2022	8/10/2022
Sep-22	9/14/2022	9/19/222	9/15/2022	9/14/2022
Oct-22	10/28/2022	10/21/2022	10/28/2022	10/28/2022
Nov-22	11/22/2022	11/15/2022	11/7/2022	11/22/2022
Dec-22	12/21/2022	12/8/2022	12/12/2022	12/21/2022
Security Drills				
Jul-22	7/29/2022	n/a	7/29/2022	7/29/2022
	Lockdown		Shelter in Place	Lockdown
Aug-22	8/11/2022	n/a	8/12/2022	8/11/2022
	Evacuation		Shelter in Place	Evacuation
Sep-22	9/20/2022	9/23/2022	9/21/2022	9/20/2022
	Lockdown	Lockdown	Shelter in Place	Lockdown
Oct-22	10/25/2022	10/24/2022	10/7/2022	10/25/2022
	Active Shooter	Shelter in Place	Bomb Threat	Active Shooter
Nov-22	11/28/2022	11/21/2022	11/18/2022	11/28/2022
	Shelter in Place	Shelter in Place	Shelter in Place	Shelter in Place
Dec-22	12/16/2022	12/21/2022	12/2/2022	12/16/2022
	Bomb Threat	Lockdown	Shelter in Place	Bomb Threat

- Harassment, Intimidation & Bullying as of December 31, 2022

Month	Investigations	Unfounded	Founded
July	0	0	0
August	0	0	0
September	0	1	0
October	0	1	0
November	0	0	0
December	1	1	0
Total	1	3	0

- Enrollment Data as of December 31, 2022

	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
2021-2022	412*	413	485	493	497	500*	499	504	517	513	517	519
2022-2023	416*	417	464	469*	484	490						

	11/30/2022 (actual)	12/31/2022 (estimated)
Mercer High School	240	240
Mercer Elementary School	151	157
Joseph F. Cappello School	<u>93</u>	<u>93</u>
TOTAL:	<u>484</u>	<u>490</u>

* data updated to reflect actual number

11. **NEW BUSINESS**

Recommend Board approve the following:

- A. Closeout documents for McCloskey Mechanical Contractors, Inc. on the HVAC Upgrades at the Alfred Reed School (attachment 11A.)
- B. Lead Agency Resolution for the Renewal of a Cooperative Pricing System (attachment 11B.)
- C. Resolution Authorizing the Use of Competitive Contracting for the Procurement of Labor Attorney Services (attachment 11C.)
- D. Resolution Authorizing the Use of Competitive Contracting for the Procurement of School Physician Services (attachment 11D.)
- E. Proposed Tuition Rates for the 2023-2024 school year (attachment 11E.)
- F. Transportation Contracts, Bids, Renewals and Addendums (attachment 11F.)
- G. Resolution Designating Individuals Authorized to Perform Initiation and Authorization Functions Under Policy 6470.01 Regulating Use of EFT Technology (attachment 11G.)
- H. Designated individuals in accordance with Policy and Regulation 6470.01 (attachment 11H.)
- I. Staff and student travel (attachment 11I.)
- J. Award Bid No. 103-MCSSSDCPS-23-06 Facilities Vehicles & Equipment to Winner Ford based on the attached tabulation (attachment 11J.)
- K. Resolution to apply for the NJ Department of Community Affairs Local Recreation Improvement Grant in the amount of \$273,450 (attachment 11K.)
- L. Revised Budget Planning Schedule for 2023-2024 (attachment 11L.)
- M. Review, accept and approve the June 20, 2022 Annual Comprehensive Financial Report, Auditor's Management Report on Administrative Findings – Financial, Compliance and Performance and Synopsis (Summary of Fiscal year 2020-2021 Audit Report) as required by N.J.S.A. 18A:23-4

12. Public Session
13. Executive Session
14. Adjournment