

THE BOARD OF EDUCATION
of the
MERCER COUNTY SPECIAL SERVICES SCHOOL DISTRICT

AGENDA

REGULAR BUSINESS MEETING

Tuesday, October 5, 2021

4:30 p.m.

1. Meeting called to Order – Sunshine Law Opening Statement – Roll Call
2. Pledge of Allegiance
3. Executive Session/Public Session
- 4a. Approval of the September 1, 2021 Board Meeting Minutes
- 4b. Approval of the Executive Minutes of the September 1, 2021 Board Meeting for content, not for release. Release to be determined when the need for confidentiality no longer exists, unless such otherwise prohibited by law.
5. Bills to be Approved and Transfer Report
6. Board Secretary/Treasurer’s Report
7. Correspondence & Communications
8. Committee Reports
9. Superintendent’s Agenda
11. New Business

SUPERINTENDENT’S AGENDA

NEW/SPECIAL PROJECTS:

Recommend Board approve the following:

none

PERSONNEL:

Recommend Board approve the following:

- Appointments, Resignations, Leaves, Retirements, etc. (Attachment 9A)
- New Job Description - COVID-19 Safety Coordinator (Attachment 9A-1)
- Revised Job Descriptions (Attachment 9A-2)
 - ❖ One-on-One Assistant
 - ❖ Classroom Assistant
 - ❖ Individual Behavioral Assistant
 - ❖ Physical Therapy Assistant
 - ❖ Bilingual Assistant
 - ❖ Occupational Therapist

- Approve the following rate increases for substitutes:
 - ❖ Substitute Teacher
From \$95.00 per diem
To \$115.00 per diem
Retroactive to 09/10/2021
 - ❖ Substitute Assistant
From \$80.00 per diem
To \$100.00 per diem
Retroactive to 09/10/2021
 - ❖ Substitute Secretary
From \$14.00 per hour
To \$16.00 per hour
Retroactive to 10/01/2021
- Approve \$25.00 per diem COVID-19 rate differential for substitute teachers and substitute classroom assistants for the 2021-2022 school year retroactive from 09/10/2021 through June 30, 2022

PERSONNEL - REVISED EMPLOYMENT AGREEMENT:

- Revised Professional Employment Agreement between Board of Education for the Mercer County Special Services School District (MCSSSD) and Mercer County Technical Schools (MCTS) and Deborah Donnelly as School Business Administrator/Board Secretary for the period July 1, 2021–June 30, 2024 (Attachment 9-A3)

MISCELLANEOUS:

Recommend Board approve the following:

- Apply for the American Rescue Plan Elementary and Secondary Emergency Relief (ARP ESSER) Funds in the amount of \$299,491.
- Approve the MCSSSD Remote Learning Model for the 2021-2022 school year (Attachment 9B)
- Revised 2021-2022 MCSSSD School Year Calendar (previously approved on 04/13/2021) for the addition of the observance of new Federal holiday “Juneteenth National Independence Day” (Attachment 9C)
- Revised and/or New Policies, Regulations, or By-Laws

First Reading -- Revised and/or New Policies, Regulations, or By-Laws (Attachment 9D)

BYLAWS

None

POLICIES

- P1648.13 School Employee Vaccination Requirements
- P2422 Comprehensive Health and Physical Education (M)
- P2425 Emergency Virtual or Remote Instruction Program (*NEW*)
- P5116 Education of Homeless Children (*NEW*)
- P8540 School Nutrition Programs (M)
- P8550 Meal Charges/Outstanding Food Service Bill (M)
- P6115.01 Federal Awards/Funds Internal Controls – Allowability of Costs (M) (*NEW*)
- P6115.02 Federal Awards/Funds Internal Controls – Mandatory Disclosures (M) (*NEW*)
- P6115.03 Federal Awards/Funds Internal Controls – Conflict of Interest (M) (*NEW*)
- P6311 Contracts for Goods or Services Funded by Federal Grants (M)
- P8600 Student Transportation (M)

REGULATIONS

None

Second Reading -- Revised and/or New Policies, Regulations, or By-Laws

BYLAWS

None

POLICIES

- P1648.11 The Road Forward COVID-19 – Health and Safety (M)
- P8420 Emergency and Crisis Situations (M)

REGULATIONS

None

Abolished -- Policies, Regulations, or By-Laws

BYLAWS

None

POLICIES

None

REGULATIONS

None

Immediate Adoption -- Policies, Regulations, or By-Laws

BYLAWS

- Approve Resolution Amending the Bylaws of The Board to Authorize the Board President to Appoint one or more Board Committees to assist the Board in the selection of a permanent Superintendent (Attachment 9E).

POLICIES

None

REGULATIONS

None

REPORTS:

Recommend Board approve the following:

- Fire and Security Drill(s) for the months of August and September 2021 (Attachment 9F)
- Harassment, Intimidation & Bullying as of September 2021

Month	Investigations	HIB	Non-HIB
July	0	0	0
August	0	0	0
September	0	0	0
TOTAL	0	0	0

- Enrollment Data as of September 2021

	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
2020-2021	428	428	496	501	503	505	506	502	501	501	502	501
2021-2022	413	413	482									

	08/31/2021	09/30/2021
Mercer High School	218	258
Mercer Elementary School	136	155
Regional Day	0	0
Joseph F. Cappello School	<u>59</u>	<u>69</u>
TOTAL:	<u>413</u>	<u>482</u>

11. **NEW**

BUSINESS

- Approve the revised Lease Agreement between Mercer County Special Services School District and Specialized Education of NJ Inc. for the 2021/2022 school year (Attachment 11-a).
- Approve to contract with Delta-T Group North Jersey, Inc. for nursing services per fee schedule, pursuant to BID #ESCNJ 18/19-11, subject to attorney review. Final contract to be incorporated in the minutes of this meeting. (Fee schedule Attachment 11-b).
- Approve Reading Horizons to provide two concurrent virtual trainings for Mercer Elementary School staff on October 12, 2021, for professional development. The trainings will support

teachers using the Reading Horizons program and to enhance their utilization of the Elevate program (grades 4 and up) and the Discovery Program (grades K-3). No cost to the district.

- d. Approve to dispose of obsolete Maico Model #MA-39 Audiometer, serial #83143 Asset Tag #08269.
- e. Approve the Revised Memorandum of Understanding between MedLife Diagnostics, Inc. and Mercer County Special Services School District to provide in-school COVID-19 PCR tests (Attachment 11-e).
- f. Staff and Student Travel (Attachment 11-f).
- g. Approval of Transportation Contract(s), Bids, Renewals and Addendum (11-g).
- h. Miscellaneous Equipment Disposal List (Attachment 11-h).
- i. Approve the closeout of the Roof System Replacement of the Joseph Cappello School Job No. 19.001 (Attachment 11-i).
- j. Approved to award the Alfred Reed School Partial Reroof Project No. 21.044 to North East Roofing Maintenance in the amount of \$214,000, Alternate # 1. \$95,000 & Alternate # 2 \$65,000 (Attachment 11-j).
- k. Approve the revised contract with Windstream for Telecommunication Circuits for one (1) year beginning October 1, 2021, through June 30, 2022, in the revised amount of \$2,069.79/month (Attachment 11-k).
- l. Approve agreement with Delta-T Group for certified and non-certified staffing services pursuant to RFP #ESCNJ 20/21-20 & #ESCNJ 20-21-30 (Attachment 11-l).
- m. Approve to renew with HeathEquity (formerly Wageworks) for the 2021/2022 school year.
- n. Approve to accept a donation of 100 pumpkins, hay bales and cornstalks to the students of the Joseph Cappello School from the Kiwanis Club of Hamilton.

- 12. Public Session
- 13. Executive Session
- 14. Adjournment