

THE BOARD OF EDUCATION  
of the  
MERCER COUNTY SPECIAL SERVICES SCHOOL DISTRICT

AGENDA

REGULAR BUSINESS MEETING

Tuesday, December 7, 2021

4:30 p.m.

1. Meeting called to Order – Sunshine Law Opening Statement – Roll Call
2. Pledge of Allegiance
3. Executive Session/Public Session
4. Approval of November 1, 2021, Regular, and Joint Board Meeting Minutes
5. Bills to be Approved and Transfer Report
6. Board Secretary/Treasurer’s Report
7. Correspondence & Communications
8. Committee Reports - None
9. Superintendent’s Agenda
11. New Business

**SUPERINTENDENT’S AGENDA**

**NEW/SPECIAL PROJECTS: None**

**PERSONNEL:**

Recommend Board approve the following:

- Appointments, Resignations, Leaves, Retirements, etc. (Attachment 9A)
- Approval of the following job descriptions (Attachment 9A-1)
  - Human Resources Manager (revised)
  - Manager of Buildings & Grounds
  - Coordinator of Behavior Management and Professional Development
  - Director of Student Services
- Professional Employment Agreement between Board of Education for the Mercer County Special Services School District and Ashlee Caldwell as Assistant Business Administrator/Board Secretary for the period December 13, 2021 – June 30, 2022 (Attachment 9-A2)
- Approval of New Jersey minimum wage increase to \$13.00 per hour effective January 1, 2022

**MISCELLANEOUS:**

- Approval of Dr. James A. Fazzino’s contract as Interim Superintendent from January 1, 2022 thru June 30, 2022 as approved by Angelica Allen-McMillan, Acting Commissioner of the NJ Department of Education (Attachment 9-B)

- Revised and/or New Policies, Regulations, or By-Laws
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**First Reading -- Revised and/or New Policies, Regulations, or By-Laws**

***BYLAWS***

None

***POLICIES***

None

***REGULATIONS***

None

**Second Reading -- Revised and/or New Policies, Regulations, or By-Laws**

***BYLAWS***

None

***POLICIES***

P1648.14 Safety Plan for Healthcare Settings in School Buildings – COVID-19 (M)  
 P2467 Surrogate Parents and Resource Family Parents (M)

P5751 Sexual Harassment of Students (M)  
 P7432 Eye Protection (M)

***REGULATIONS***

R5751 Sexual Harassment of Students (M)  
 R7432 Eye Protection (M)  
 R8420.1 Fire and Fire Drills (M)

**Abolished -- Policies, Regulations, or By-Laws**

***BYLAWS***

None

***POLICIES***

None

***REGULATIONS***

None

**REPORTS:**

Recommend Board approve the following:

- Fire and Security Drill(s) for the months of October and November 2021 (Attachment 9-C)

- Harassment, Intimidation & Bullying as of November 2021

Month	Investigations	HIB	Non-HIB
July	0	0	0
August	0	0	0
September	0	0	0
October	0	0	0
November	0	0	1
<b>TOTAL</b>	0	0	1

- Enrollment Data as of November 2021

	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
<b>2020-2021</b>	428	428	496	501	503	505	506	502	501	501	502	501
<b>2021-2022</b>	413	413	482	483	495							

	10/31/2021	11/30/2021
Mercer High School	256	258
Mercer Elementary School	155	157
Regional Day	0	0
Joseph F. Cappello School	<u>72</u>	<u>80</u>
<b>TOTAL:</b>	<b><u>483</u></b>	<b><u>495</u></b>

### **NEW BUSINESS**

- Budget Planning Schedule 2022-2022 (Attachment 11a.)
- Change of Use Forms – Mercer Elementary School (Attachment 11b.)
- Talking Points software services and support agreement (ESSER II Grant funded) (Attachment 11c.)
- Student Placement Agreement between Rider University and Mercer County Special Services School District (Attachment 11d.)
- Miscellaneous Equipment Disposal list (Attachment 11e.)
- Staff and Student Travel (Attachment 11f.)
- Use Agreement between Mercer County Special Services School District and Joy Transport (Attachment 11g.)
- Shared Services Agreement Concerning Bus Transportation and Property Maintenance Between Board of Education of the Mercer County Technical Schools and Board of Education of the Mercer County Special Services School District (Attachment 11h.)
- "PEI Kids" will present on Youth Violence Culture to our BD program at Mercer Elementary School on December 8, 2021. The presentation will be two (2) one (1) hour sessions. **No Cost to the District**

- j. Donation of 24 boys and 24 girls' jackets, for ages 4-7 from Hamilton Knights of Columbus
- k. Disposal of 3 copiers due to age, unrepairable and inoperable – MES Sharp Serial Number 15005649; Transportation Xerox Serial Number AYX991138; and JFC Xerox Serial Number WTM766578
- l. Write-off uncollectible accounts receivable in the amount of \$1,628.84 for school year 2019-2020 and \$1,330.16 for the 2020-2021 school year
- m. Approval of Transportation Contract(s), Bids, Renewals, Evacuation Drills (11m.)

- 12. Public Session
- 13. Adjournment