

**MERCER COUNTY  
SPECIAL SERVICES SCHOOL DISTRICT  
MEETING MINUTES  
AUGUST 9, 2022  
4:30 PM**

1. CALL TO ORDER: Board of Education President Stacy Morgan Santo called the meeting to order at 4:33 pm.

Notice of this meeting was posted on the main access doors of the Mercer Elementary School and on the website of the Mercer County Special Services School District, and sent by email to the Times, The Trentonian, and emailed to the Mercer County Clerk, in accordance with the Open Public Meetings Act and Administrative Code. Public attendees may make comments when recognized by the Board President during the appropriate time scheduled on the agenda. Written statements received by 11 AM today will be read aloud by the Board Secretary during the public comment period as well. A time limit of three (3) minutes applies to both oral and written comments. Written statements will be read until the time limit is reached. Duplicative written comments shall be summarized for the record.

ROLL CALL:

Bd. of Ed.	Present	Absent
Ms. Morgan Santo	x	
Mr. Stockman	x	
Ms. Lewis	x	
Ms. Vena		x
Dr. Minus-Vincent		x
Ms. Smith		x
Dr. Angwenyi	x	

**Also Present: Matthew C. Carey, Superintendent, Deborah Donnelly, School Business Administrator/Board Secretary and Walter Bliss, Board Attorney**

2. Pledge of Allegiance – Led by Ms. Morgan Santo
- 3a. Executive Session – moved to the end
- 3b. Public Session –

Mr. Bliss addressed item 11M. on the New Business agenda. At the July meeting Mr. Whittington questioned the award of the Roof Top Replacement Unit project to Gaudelli Bros., Inc. An investigation ensued and on July 22, 2022 Ms. Donnelly sent a full explanation to Mr. Whittington via email noting the requirements and how the award meets all those requirements. Mr. Whittington is not here tonight so it is advised that the Board proceed with the ratification. Mr. Whittington's absence is seen as a non-objection.

- 4a. Approval of the July 7, 2022 Reorganization Minutes

Board Members	Motion	Second	Aye	Nay	Abstain	Absent
Ms. Morgan Santo			x			
Mr. Stockman		x	x			
Ms. Lewis	x		x			
Ms. Vena						x
Dr. Minus-Vincent						x
Ms. Smith						x
Dr. Angwenyi					x	

4b. Approval of July 7, 2022 Regular Minutes

Board Members	Motion	Second	Aye	Nay	Abstain	Absent
Ms. Morgan Santo			x			
Mr. Stockman		x	x			
Ms. Lewis	x		x			
Ms. Vena						x
Dr. Minus-Vincent						x
Ms. Smith						x
Dr. Angwenyi					x	

4c. Approval of July 7, 2022 Executive Session Minutes

Board Members	Motion	Second	Aye	Nay	Abstain	Absent
Ms. Morgan Santo			x			
Mr. Stockman		x	x			
Ms. Lewis	x		x			
Ms. Vena						x
Dr. Minus-Vincent						x
Ms. Smith						x
Dr. Angwenyi					x	

5. Bills to be Approved totaling \$3,357,421.30 and authorization of transfers within program areas as approved by the Superintendent.

Board Members	Motion	Second	Aye	Nay	Abstain	Absent
Ms. Morgan Santo			x			
Mr. Stockman		x	x			
Ms. Lewis	x		x			
Ms. Vena						x
Dr. Minus-Vincent						x
Ms. Smith						x
Dr. Angwenyi			x			

6. Board Secretary/Treasurer's Report for June 2022 (DRAFT)

Board Members	Motion	Second	Aye	Nay	Abstain	Absent
Ms. Morgan Santo			x			
Mr. Stockman		x	x			
Ms. Lewis	x		x			
Ms. Vena						x
Dr. Minus-Vincent						x
Ms. Smith						x
Dr. Angwenyi			x			

7. Correspondence & Communications – Ms. Donnelly noted that they Safe Return Plan has been updated in compliance with ARP-ESSER III grant and is available on the website for reviewing. Comments can be sent to [publiccomments@mcsssd.us](mailto:publiccomments@mcsssd.us). We will continue to update every six (6) months in accordance with the grant requirements.

8. Committee Reports - None

9. Superintendent's Agenda

**NEW/SPECIAL PROJECTS**

Recommend Board approve the following: None

**PERSONNEL**

Recommend Board approve the following:

- Appointments, Resignations, Leaves, Retirements, etc. (Attachment 9A)

Board Members	Motion	Second	Aye	Nay	Abstain	Absent
Ms. Morgan Santo			x			
Mr. Stockman		x	x			
Ms. Lewis	x		x			
Ms. Vena						x
Dr. Minus-Vincent						x
Ms. Smith						x
Dr. Angwenyi			x			

**MISCELLANEOUS**

Recommend Board approve the following:

- Presentation of Harassment, Intimidation, or Bullying (HIB) Semi-Annual Report for the period: 01/01/2022 - 06/30/2022

Board Members	Motion	Second	Aye	Nay	Abstain	Absent
Ms. Morgan Santo			x			
Mr. Stockman		x	x			
Ms. Lewis	x		x			
Ms. Vena						x
Dr. Minus-Vincent						x
Ms. Smith						x
Dr. Angwenyi			x			

- District Mentoring Plan for 2022-2023 (available for review in the Assistant Superintendent's Office)

Board Members	Motion	Second	Aye	Nay	Abstain	Absent
Ms. Morgan Santo			x			
Mr. Stockman		x	x			
Ms. Lewis	x		x			
Ms. Vena						x
Dr. Minus-Vincent						x
Ms. Smith						x
Dr. Angwenyi			x			

- 2022-2023 Code of Conduct for Mercer High School, Mercer Elementary School, and Joseph F. Cappello School (available for review in the Superintendent's Office)

Board Members	Motion	Second	Aye	Nay	Abstain	Absent
Ms. Morgan Santo			x			
Mr. Stockman		x	x			
Ms. Lewis	x		x			
Ms. Vena						x
Dr. Minus-Vincent						x

Ms. Smith						x
Dr. Angwenyi			x			

- Contract with RWJ Barnabas Health Corporate Care to provide pre-employment services to MCSSSD, effective July 1, 2022 through June 30, 2023 (Attachment 9B)

Board Members	Motion	Second	Aye	Nay	Abstain	Absent
Ms. Morgan Santo			x			
Mr. Stockman		x	x			
Ms. Lewis	x		x			
Ms. Vena						x
Dr. Minus-Vincent						x
Ms. Smith						x
Dr. Angwenyi			x			

- 2022-2023 School Preparedness & Emergency Planning drill schedule for Mercer High School, Mercer Elementary School, and Joseph F. Cappello School (Attachment 9C)

Board Members	Motion	Second	Aye	Nay	Abstain	Absent
Ms. Morgan Santo			x			
Mr. Stockman		x	x			
Ms. Lewis	x		x			
Ms. Vena						x
Dr. Minus-Vincent						x
Ms. Smith						x
Dr. Angwenyi			x			

- 2022-2023 SciP Committee Members (Attachment 9D)

Board Members	Motion	Second	Aye	Nay	Abstain	Absent
Ms. Morgan Santo			x			
Mr. Stockman		x	x			
Ms. Lewis	x		x			
Ms. Vena						x
Dr. Minus-Vincent						x
Ms. Smith						x
Dr. Angwenyi			x			

- Job Description – (replaces Coordinator of Behavior Management–Grant Position) (Attachment 9E)

❖ Supervisor – Grant Position

Board Members	Motion	Second	Aye	Nay	Abstain	Absent
Ms. Morgan Santo			x			
Mr. Stockman		x	x			
Ms. Lewis	x		x			
Ms. Vena						x
Dr. Minus-Vincent						x
Ms. Smith						x
Dr. Angwenyi			x			

- Revised Confidential Support Staff General Benefits and Conditions of Employment agreement for July 1, 2022 – June 30, 2023 (adding Group 5 – School Safety Coordinator) (Attachment 9F)

Board Members	Motion	Second	Aye	Nay	Abstain	Absent
Ms. Morgan Santo			x			
Mr. Stockman		x	x			
Ms. Lewis	x		x			
Ms. Vena						x

Dr. Minus-Vincent						x
Ms. Smith						x
Dr. Angwenyi			x			

- Updated Mercer County Special Services School District Safe Return Plan – August 2022 (Attachment 9G)

Board Members	Motion	Second	Aye	Nay	Abstain	Absent
Ms. Morgan Santo			x			
Mr. Stockman		x	x			
Ms. Lewis	x		x			
Ms. Vena						x
Dr. Minus-Vincent						x
Ms. Smith						x
Dr. Angwenyi			x			

- Revised and/or New Policies, Regulations, or By-Laws

**First Reading -- Revised and/or New Policies, Regulations, or By-Laws**

***BYLAWS***

None

***POLICIES***

None

***REGULATIONS***

None

**Second Reading -- Revised and/or New Policies, Regulations, or By-Laws**

***BYLAWS***

None

***POLICIES***

None

***REGULATIONS***

None

**Abolished -- Policies, Regulations, or By-Laws**

***BYLAWS***

None

***POLICIES***

None

***REGULATIONS***

None

Board Members	Motion	Second	Aye	Nay	Abstain	Absent
Ms. Morgan Santo			x			
Mr. Stockman		x	x			
Ms. Lewis	x		x			
Ms. Vena						x
Dr. Minus-Vincent						x

Ms. Smith						x
Dr. Angwenyi			x			

**REPORTS:**

Recommend Board approve the following:

- Fire and Security Drill(s) for the month of July 2022 (Attachment 9H)
- Harassment, Intimidation & Bullying as of July 2022

Month	Investigations	HIB	Non-HIB	Pending
July	0	0	0	0
<b>TOTAL</b>	0	0	0	0

- Enrollment Data as of July 31, 2022

	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
<b>2021-2022</b>	413	413	485*	493*	497*	501*	499*	504*	517*	513	517	519
<b>2022-2023</b>	417											

	06/30/2022 (actual)	07/31/2022 (estimated)
Mercer High School	254	211
Mercer Elementary School	166	130
Regional Day	0	0
Joseph F. Cappello School	99	76
<b>TOTAL:</b>	<u>519</u>	<u>417</u>

\* data updated to reflect actual number

Board Members	Motion	Second	Aye	Nay	Abstain	Absent
Ms. Morgan Santo			x			
Mr. Stockman		x	x			
Ms. Lewis	x		x			
Ms. Vena						x
Dr. Minus-Vincent						x
Ms. Smith						x
Dr. Angwenyi			x			

Ms. Donnelly provided background information on item 11n. below – the State Health Benefits Plan, asking for approval of the resolution.

**11. New Business & Addendum**

Recommend the Board approve the following:

- Clinical Staffing Agreement with Homecare Therapies d/b/a Horizon Staffing Resources to provide various clinical staff on an as needed basis at the rates noted in the agreement for the 2022-2023 school year (attachment 11a.)
- Bloodborne Pathogens Exposure Control Plan for the 2022-2023 school year (attachment 11b.)

- c. Compressed Gas Safety Program for the 2022-2023 school year (attachment 11c.)
- d. Respiratory Protection Plan/Policy (RPP) for the 2022-2023 school year (attachment 11d.)
- e. IT Disposal List (attachment 11e.)
- f. Staff Travel (attachment 11f.)
- g. Approval of Transportation Contract(s), Bids, Renewals (attachment 11g.)
- h. Resolution authorizing member participation of the Pennsbury School District Pennsylvania Board of Education with Mercer County Special Services School District as the lead agency for the Cooperative Pricing Agreement 103-MCSSSDCPS for the purchase of goods and services (attachment 11h.)
- i. In accordance with the State of New Jersey, Department of the Treasury, the mileage reimbursement for the use of a personal vehicle shall be \$.47 per approved mile effective July 1, 2022 (attachment 11i.)
- j. Disposal of Xerox XWC5050 Copier SN FMA015782 from the Mercer Elementary School due to age and being inoperable
- k. Consulting services of Anthony Giovannetti for the update of information in Frontline Central in order to ensure the timely release of contracts to MCSSSD staff for the 2022-2023 school year at a cost of \$50 per hour, not to exceed \$1,500
- l. Nicholas Sakowski, consultant to design and update MCSSSD web communications and other sites on an as needed basis for the 2022-2023 school year at a rate of \$50 per hour, not to exceed \$5,000
- m. Ratify the July 7, 2022 award of Project 22.023 Mechanical Roof Top Unit Replacements for the Regional Day School to Gaudelli Bros., Inc.; base bid only
- n. Resolution Opposing the Proposed Increases to the School Employees Health Benefits Program (attachment 11n.)

Board Members	Motion	Second	Aye	Nay	Abstain	Absent
Ms. Morgan Santo			x			
Mr. Stockman		x	x			
Ms. Lewis	x		x			
Ms. Vena						x
Dr. Minus-Vincent						x
Ms. Smith						x
Dr. Angwenyi			x			

12. Public Session

Ms. Morgan Santo introduced Dr. Angwenyi as the newest member of the Board.

Mr. Carey – it is very nice to have you on the Board and look forward to working with you. I would also like to acknowledge Kristen Taylor as the new Assistant Superintendent. Cheers from our audience shows she has already made so much progress. She has been meeting with the building level administrators and collaborating with sending districts.

13. Executive Session for the purpose of negotiations update.

Time: 4:41 pm

Board Members	Motion	Second	Aye	Nay	Abstain	Absent
Ms. Morgan Santo			x			
Mr. Stockman		x	x			

Ms. Lewis	x		x			
Ms. Vena						x
Dr. Minus-Vincent						x
Ms. Smith						x
Dr. Angwenyi			x			

Return to Open Session:

Time: 5:22 pm

Board Members	Motion	Second	Aye	Nay	Abstain	Absent
Ms. Morgan Santo			x			
Mr. Stockman	x		x			
Ms. Lewis		x	x			
Ms. Vena						x
Dr. Minus-Vincent						x
Ms. Smith						x
Dr. Angwenyi			x			

14. Adjournment:

All in Favor:

Time: 5:23 pm

Board Members	Motion	Second	Aye	Nay	Abstain	Absent
Ms. Morgan Santo			x			
Mr. Stockman	x		x			
Ms. Lewis		x	x			
Ms. Vena						x
Dr. Minus-Vincent						x
Ms. Smith						x
Dr. Angwenyi			x			

Respectfully submitted,

Deborah Donnelly  
School Business Administrator/Board Secretary