

THE BOARD OF EDUCATION  
of the  
MERCER COUNTY SPECIAL SERVICES SCHOOL DISTRICT

REGULAR BUSINESS MEETING AGENDA

Tuesday, February 7, 2023  
4:30 p.m.

1. Meeting called to Order – Sunshine Law Opening Statement – Roll Call
2. Pledge of Allegiance
- 3a. Executive Session – at the end
- 3b. Public Session
4. Approval of January 10, 2023 Regular Minutes
5. Bills to be Approved and Transfer Report
6. Board Secretary/Treasurer's Report
7. Correspondence & Communications
8. Committee Reports
9. Superintendent's Agenda

**SUPERINTENDENT'S AGENDA**

**NEW/SPECIAL PROJECTS:**

Recommend Board approve the following: none

**PERSONNEL:**

Recommend Board approve the following:

- Appointments, Resignations, Leaves, Retirements, etc. (Attachment 9A)
- Tenure staff from July 2022- January 2023 (Attachment 9A-1)

**MISCELLANEOUS:**

Recommend Board approve the following:

- 2022-2023 School Year Memorandum of Understanding (MOU) for the Send Hunger Packing Program (SHUP) with Mercer Street Friends (Attachment 9B)
- Revised 2022-2023 MCSSSD School Calendar - to reflect change of Juneteenth observance from 06/19/2023 to 06/16/2023 (Attachment 9C)
- Policies, Regulations, By-Laws (Attachment 9D)

**First Reading -- Revised and/or New Policies, Regulations, or By-Laws**

***BYLAWS***

None

***POLICIES***

0152 Board Officers (Revised)  
0161 Call, Adjournment, and Cancellation (Revised)  
0162 Notice of Board Meeting (Revised)  
2425 Emergency Virtual or Remote Instruction Program (M) (Revised)

5200 Attendance (M) (Revised)  
 5512 Harassment, Intimidation, or Bullying (M) (Revised)  
 8140 Student Enrollments (M) (Revised)  
 8330 Student Records (M) (Revised)

**REGULATIONS**

2425 Emergency Virtual or Remote Instruction Program (M) (New)  
 5200 Attendance (M) (Revised)  
 8140 Enrollment Accounting (M) (Revised)  
 8330 Student Records (M) (Revised)  
 8420.2 Bomb Threats (M) (Revised)  
 8420.7 Lockdown Procedures (M) (Revised)  
 8420.10 Active Shooter (M) (Revised)

**Second Reading -- Revised and/or New Policies, Regulations, or By-Laws (no changes)**

**BYLAWS**

None

**POLICIES**

0143.2 High School Student Representative to the Board of Education

**REGULATIONS**

None

**Abolished -- Policies, Regulations, or By-Laws**

**BYLAWS**

None

**POLICIES**

P 1648.11 The Road Forward COVID-19- Health and Safety (M)  
 P 1648.13 School Employee Vaccination Requirements (M)

**REGULATIONS**

None

**REPORTS:**

Recommend Board approve the following:

- Enrollment Data as of January 31, 2023

	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
<b>2021-2022</b>	412*	413	485	493	497	500*	499	504	517	513	517	519
<b>2022-2023</b>	416*	417	464	469*	484	490	496					

	<b>12/31/2022 (actual)</b>	<b>01/31/2023 (estimated)</b>
Mercer High School	240	240
Mercer Elementary School	157	159
Joseph F. Cappello School	<u>93</u>	<u>97</u>
<b>TOTAL:</b>	<u>490</u>	<u>496</u>

\* data updated to reflect actual number

- Harassment, Intimidation & Bullying as of January 31, 2023

Month	Investigations	Unfounded	Founded
July	0	0	0
August	0	0	0
September	0	1	0
October	0	1	0
November	0	0	0
December	1	1	0
January	0	0	0
<b>Total</b>	1	3	0

- Fire and Security Drill(s) for the month of January 2023

DRILL	MERCER HIGH SCHOOL	MERCER ELEMENTARY SCHOOL	JOSEPH F. CAPPELLO SCHOOL	REGIONAL DAY SCHOOL
<b>Fire Drill</b>				
Jul-22	7/28/2022	7/27/2022	7/29/2022	7/28/2022
Aug-22	8/10/2022	n/a	8/12/2022	8/10/2022
Sep-22	9/14/2022	9/19/222	9/15/2022	9/14/2022
Oct-22	10/28/2022	10/21/2022	10/28/2022	10/28/2022
Nov-22	11/22/2022	11/15/2022	11/7/2022	11/22/2022
Dec-22	12/21/2022	12/8/2022	12/12/2022	12/21/2022
Jan-23	1/26/2023	01/17/2023	01/1/2023	1/26/2023
<b>Security Drills</b>				
Jul-22	7/29/2022	n/a	7/29/2022	7/29/2022
	Lockdown		Shelter in Place	Lockdown
Aug-22	8/11/2022	n/a	8/12/2022	8/11/2022
	Evacuation		Shelter in Place	Evacuation
Sep-22	9/20/2022	9/23/2022	9/21/2022	9/20/2022
	Lockdown	Lockdown	Shelter in Place	Lockdown
Oct-22	10/25/2022	10/24/2022	10/7/2022	10/25/2022
	Active Shooter	Shelter in Place	Bomb Threat	Active Shooter
Nov-22	11/28/2022	11/21/2022	11/18/2022	11/28/2022
	Shelter in Place	Shelter in Place	Shelter in Place	Shelter in Place
Dec-22	12/16/2022	12/21/2022	12/2/2022	12/16/2022
	Bomb Threat	Lockdown	Shelter in Place	Bomb Threat
Jan-23	1/30/2023	1/20/2023	1/10/2023	1/30/2023
	Tabletop	Bomb Threat	Lockdown	Tabletop

11. **NEW BUSINESS**

Recommend Board approve the following:

- A. Resolution binding The Mercer County Special Services School District to purchase Electric Generation Services through the Alliance for Competitive Energy Services ("ACES") Bid Cooperative Pricing System ID#E8801-ACESCPS (attachment 11A.)
  - B. Resolution binding The Mercer County Special Services School District to purchase Natural Gas Services through the Alliance for Competitive Energy Services ("ACES") Bid Cooperative Pricing System ID#E8801-ACESCPS (attachment 11B.)
  - C. NJDOE Certified Tuition Rates for the school year ending 2021-2022, based on administration's financial analysis, recommends the Board of Education to approve a waiver of 25% of tuition due to each sending district for Emotional Regulation Disabled, Multiple Disabilities, Preschool Disabled, and Intellectual Disabled Severe (attachment 11C.)
  - D. Staff and Student Travel (attachment 11D.)
  - E. Rejection of submitted proposal for Pole Barn Construction at MCSSSD in accordance with 18A:18A-22(b) due to proposal being unreasonable as price
  - F. Approval of Transportation Contract(s), Bids, Renewals (attachment 11F.)
  - G. Resolution to Renew Membership with Burlington County Insurance Pool Joint Insurance Fund for the 2023-2024 school year (attachment 11G.)
  - H. Agreement with Diligent Corporation for the implementation and subscription of Board Docs Pro at an annual cost of \$11,000 (attachment 11H.)
  - I. Resolution to adopt the Maximum Travel Budget and Staff Travel Procedures for the 2023-2024 school year (attachment 11I.)
  - J. Accept SCHS additional grant funds in the amount of \$18,500
  - K. Assembly at MES by Young Audiences Arts for Learning on February 23, 2023 at no cost to the district
  - L. Assembly at MES by Young Audiences Arts for Learning on March 13, 2023 at no cost to the district
  - M. Accept Burlington County Insurance Pool Joint Insurance Fund 2021-2022 Safety Elite II and Financial Excellence Award for a total of \$4,500
  - N. Accept a donation of \$500 from Matthew Hunt to Mercer High School
  - O. Presentation in observation of Black History Month at MHS by Bruce A Boyd, Jr., a youth development specialist, motivational speaker, playwright, author, and curriculum developer at a date to be determined in February 2023 at no cost to the district
12. Public Session
13. Executive Session – Negotiations update
14. Adjournment