

THE BOARD OF EDUCATION  
of the  
MERCER COUNTY SPECIAL SERVICES SCHOOL DISTRICT

REGULAR BUSINESS MEETING AGENDA

Tuesday, November 6, 2023  
4:30 p.m.

1. Meeting called to Order – Sunshine Law Opening Statement – Roll Call
2. Pledge of Allegiance
- 3a. Executive Session – At the end
- 3b. Public Comment – Agenda items ONLY
- 3c. Student Representative Report
4. Approval of October 3, 2023 Regular Meeting Minutes
5. Bills to be Approved and Transfer Report
6. Board Secretary/Finance Report
7. Correspondence & Communications
8. Committee Reports
9. Superintendent’s Agenda

**SUPERINTENDENT’S AGENDA**

**NEW/SPECIAL PROJECTS:**

Recommend Board approve the following: none

**PERSONNEL:**

Recommend Board approve the following:

- Appointments, Resignations, Leaves, Retirements, etc. (Attachment 9A)
- Job description - Accountant (Attachment 9A-1)

**MISCELLANEOUS:**

Recommend the Board approve to accept the following:

- Extended School Year Calendar – Summer 2024 (Attachment 9B)
- Policies, Regulations, By-Laws (Attachment 9C)

**First Reading** -- Revised and/or New Policies, Regulations, or By-Laws

***BYLAWS, POLICIES, REGULATIONS***

Policy

P 2418 SECTION 504 OF THE REHABILITATION ACT OF 1973- STUDENTS

P 2464 GIFTED AND TALENTED STUDENTS

P 5460 HIGH SCHOOL GRADUATION

P 2700 SERVICES TO NONPUBLIC SCHOOL STUDENTS

P 2423 BILINGUAL AND ESL EDUCATION

P 2622 STUDENT ASSESSMENT

Regulation

R 2418 SECTION 504 OF THE REHABILITATION ACT OF 1973- STUDENTS

R 2464 GIFTED AND TALENTED STUDENTS

R 2260 AFFIRMATIVE ACTION PROGRAM FOR SCHOOL AND CLASSROOM PRACTICES  
COMPLAINT PROCEDURE

R 2423 BILINGUAL AND ESL EDUCATION  
 R 2622 STUDENT ASSESSMENT  
 R 5533 STUDENT SMOKING

**Second Reading** -- Revised and/or New Policies, Regulations, or By-Laws (no changes)

***BYLAWS, POLICIES, REGULATIONS***

Policy

P 2270 RELIGION IN THE SCHOOLS  
 P 3161 EXAMINATION FOR CAUSE  
 P 3212 ATTENDANCE  
 P 3324 RIGHT OF PRIVACY  
 P 4161 EXAMINATION FOR CAUSE  
 P 4212 ATTENDANCE  
 P 4324 RIGHT OF PRIVACY  
 P 5116 EDUCATION OF HOMELESS CHILDREN AND YOUTHS  
 P 8500 FOOD SERVICES

Regulation

R 3212 ATTENDANCE  
 R 4212 ATTENDANCE  
 R 5116 EDUCATION OF HOMELESS CHILDREN AND YOUTHS

**Abolished** -- Policies, Regulations, or By-Laws

***BYLAWS, POLICIES, REGULATIONS***

Policy - None

Regulation - None

- Approve the 2022-2023 HIB Self-Assessment Grade Reports for each of the schools within the MCSSSD for purposes of certification to the NJDOE (Attachment 9D)

**REPORTS:**

- Enrollment data as of October 12, 2023

	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
2022-2023	416	417	464	469	484	490	496	499	505	512	515	515
2023-2024	414	411	475	477								

- Harassment, Intimidation & Bullying as of October 25, 2023

Month	Investigations	Unfounded	Founded
July	0	0	0
August	1	1	0
September	1	0	1
October	1	1	0
November			
December			
January			
February			
March			
April			
May			
June			
Total	3	2	1

- Fire and Security Drill(s) for the month of October 2023

MERCER COUNTY SPECIAL SERVICES SCHOOL DISTRICT				
SECURITY DRILL(S) SPREADHEET				
2023-2024 School Year				
DRILL	MERCER HIGH SCHOOL	MERCER ELEMENTARY SCHOOL	JOSEPH F. CAPPELLO SCHOOL	REGIONAL DAY SCHOOL
<u>Fire Drill I</u>				
July 2023	7/14/2023	7/24/2023	7/25/2023	7/14/2023
August 2023	8/10/2023	8/1/2023	8/29/2023	8/10/2023
September 2023	9/11/2023	9/14/2023	9/8/2023	9/11/2023
October 2023	10/25/2023	10/4/2023	10/11/2023	10/25/2023
November 2023				
December 2023				
January 2024				
February 2024				
March 2024				
April 2024				
May 2024				
June 2024				
<u>Security Drills</u>				
July 2023	7/28/2023	7/26/2023	7/26/2023	7/28/2023
	Active Shooter	Lockdown	Shelter in Place	Active Shooter
August 2023	8/8/2023	8/4/2023	8/29/2023	8/8/2023
	Bomb Threat	Shelter in Place	Shelter in Place	Bomb Threat
September 2023	9/15/2023	9/13/2023	9/15/2023	9/15/2023
	Lockdown	Lockdown	Evacuation	Lockdown
October 2023	10/26/2023	10/13/2023	10/18/2023	10/26/2023
	Shelter in Place	Active Shooter	Shelter in Place	Shelter in Place
November 2023				
December 2023				
January 2024				
February 2024				
March 2024				
April 2024				
May 2024				
June 2024				

11. **NEW BUSINESS**

Recommend Board approve the following:

- A. Staff Travel/Professional Development/Student Trips (attachment 11A.)
- B. Transportation Contracts, Bids, Renewals and Addendums (attachment 11B.)
- C. I3 Verticals (PaySchools) for the online payment of fees for students at a cost of \$1,190 (attachment 11C.)
- D. Ironwood Consulting Services, LLC, Spell JIF Virtual Safety Program District Advisory Agreement (attachment 11D.)
- E. Purchase of Google Workspace for Education Plus (purchased through CDW) at an annual amount of \$4,500; term begins upon activation (anticipated November 13, 2023) for a period of 3 years (attachment 11E.)
- F. List of IT equipment for disposal or donation due to age, non-repairability, or cost (attachment 11F.)

12. Public Comment

13. Executive Session – Personnel matter

14. Adjournment