

THE BOARD OF EDUCATION
of the
MERCER COUNTY SPECIAL SERVICES SCHOOL DISTRICT

REGULAR BUSINESS MEETING AGENDA

Tuesday, July 6, 2023
4:30 p.m.

1. Meeting called to Order – Sunshine Law Opening Statement – Roll Call
2. Pledge of Allegiance
- 3a. Executive Session – Contract guides/MOA
- 3b. Public Comment – Agenda items ONLY
4. Approval of June 6, 2023 Regular Meeting Minutes
Approval of June 6, 2023 Executive Meeting Minutes
5. Bills to be Approved and Transfer Report
6. Board Secretary/Treasurer’s Report
7. Correspondence & Communications
8. Committee Reports
9. Superintendent’s Agenda

SUPERINTENDENT’S AGENDA

NEW/SPECIAL PROJECTS:

Recommend Board approve the following: none

PERSONNEL:

Recommend Board approve the following:

- Appointments, Resignations, Leaves, Retirements, etc. (Attachment 9A)
- Employment Contract Agreement between and among the Board of Education of the Mercer County Technical School District and the Board of Education for the Mercer County Special Services School District and Nicholas Sakowski as Community Liaison for the period July 1, 2023 – June 30, 2024 (Attachment 9A-1)
- Employment Contract Agreement between and among the Board of Education of the Mercer County Technical School District and the Board of Education for the Mercer County Special Services School District and Anthony Giovannetti as Manager of Technology for the period July 1, 2023 - June 30, 2024 (Attachment 9A-2)
- Employment Agreement Confidential Staff between and among the Board of Education of the Mercer County Technical School District and the Board of Education for the Mercer County Special Services School District and Cynthia McKenna as Administrative Assistant to the Business Administrator for the period July 1, 2023 – June 30, 2024 (Attachment 9A-3)
- Correction of 2023-2024 Reappointment of Support Staff – updated to include Black Seal & CDL (Attachment 9A-4)
- ESY 2023 adjustments and appointments (Attachment 9A-5)
- Job Description - Network Coordinator (Shared position with MCSSSD) (Attachment 9A-6)
- School Safety Officer - \$20.00 - \$25.00 per hour as needed
Effective dates: 07/01/2023 – 06/30/2024

MISCELLANEOUS:

Recommend Board approve the following:

- Continuation of Charlotte Danielson Group Model for Teacher, Therapist, Child Study Team, and support staff evaluation per code N.J.A.C. 6A.10., effective 07/01/2023 – 06/30/2024
- Continuation of Stronge Leader Evaluation Model for Principals and Supervisors per code N.J.A.C. 6A.10., effective 07/01/2023 – 06/30/2024
- Tammy Lascar as the Affirmative Action Officer for the District (at no cost to the district), effective July 1, 2023 - June 30, 2024
- Affirmative Action Team Members for the District, to conduct the needs assessment and develop a Comprehensive Equity Plan, at no cost to the District, effective July 1, 2023 – June 30, 2024:
 - Tammy Lascar, Affirmative Action Officer
 - Melisa Parliaros, Amanda Wlazlowski, and Alison Johnson – Team Members
- MHS Music Teacher to apply for the “2023 NJEA Frederick L. Hipp Foundation for Excellence in Education Grant”. If selected, the recipient would receive an award up to \$10,000.
- Organizational Chart for 2023-2024, effective July 1, 2023 (Attachment 9B)
- Policies, Regulations, By-Laws (Attachment 9C)

First Reading -- Revised and/or New Policies, Regulations, or By-Laws

BYLAWS, POLICIES, REGULATIONS
2419 School Threat Assessment Teams (M)

Second Reading -- Revised and/or New Policies, Regulations, or By-Laws

BYLAWS, POLICIES, REGULATIONS
None

Abolished -- Policies, Regulations, or By-Laws

BYLAWS, POLICIES, REGULATIONS
None

REPORTS:

Recommend Board approve the following:

- Enrollment data as of June 23, 2023

	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
2021-2022	412	413	485	493	497	500	499	504	517	513	517	519
2022-2023	416	417	464	469	484	490	496	499	505	512	515	515

Harassment, Intimidation & Bullying as of June 23, 2023

Month	Investigations	Unfounded	Founded
July	0	0	0
August	0	0	0
September	1	1	0
October	1	1	0
November	0	0	0
December	1	1	0
January	0	0	0
February	0	0	0
March	1	0	1
April	0	0	0
May	0	0	0
June	1	1	0
Total	5	4	1

11. **NEW BUSINESS**

Recommend Board approve the following:

- A. Agreement with Diligent corporation for the implementation and subscription of Board Docs Pro at an annual cost of \$11,000 – proposed effective date of October 1, 2023 (attachment 11A.)
- B. Contract for in-school nursing services between Bayada Home Health Care, Inc., and Mercer County Special Services School District for the 2023-2024 school year at a rate of \$65 per hour as needed (attachment 11B.)
- C. Verizon Purchasing Entity Agreement (attachment 11C.)
- D. PKF O’Connor Davies letter of engagement for performance of auditing services for the year ending June 30, 2023 (attachment 11D.)
- E. Continuation of the Shared Service Agreement for Bus Transportation and Property Maintenance between MCTS and MCSSSD originally Board approved December 15, 2021 with the amended equipment schedule 11H(attachment 11E.)
- F. Professional Services Agreement between the Board of Education of the Mercer County Special Services School District and Dr. Bert Mandelbaum for Services as School Physician for the 2023-2024 school year at the yearly fee of \$62,000 (attachment 11F.)
- G. Plan Connect Secure 2.0 Plan Operational Provisions 403(b) and 457(b) Retirement Plan Changes (attachment 11G.)
- H. Agreement with Eastern Armored Services, Inc. for the 2023-2024 school year (attachment 11H.)
- I. Revised Public School Works Services Agreement, Board approved June 6, 2023, at the fee indicated effective July 2023-June 2025; year 1 of 2 (attachment 11I.)
- J. Support Agreement with Orbit Software for BusBoss for the 2023-2024 school year at an annual renewal fee of \$3,050 (attachment 11J.)
- K. Service and Support Agreement with Orbit Software for District Patrol for the 2023-2024 school year at an annual renewal fee of \$8,240 (attachment 11K.)
- L. Agreement with Paul’s Commodity Hauling, Inc. to provide delivery of State Food Commodities to be managed and invoiced through Sodexo for the 2023-2024 school year per agreement (attachment 11L.)
- M. Transportation Contract(s), Bids, Renewals (attachment 11M.)
- N. Staff travel/professional development (attachment 11N.)
- O. Agreement with Capehart Scatchard PA effective July 1, 2023 – June 30, 2024 at the rates indicated (attachment 11O.)
- P. Approve IMX Medical Management Services “Fit for Duty” Exams for the 2023-2024 school year up to \$5,000

- Q. Disposal of Kubota L5460HSTC, serial #30381 through trade-in for \$15,000 towards the purchase of new Kubota equipment
 - R. Presentation to the Mercer High School students by The Center for Aquatic Sciences, Inc. on July 26, 2023 paid by student activity funds
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- 12. Public Comment – Other matters
 - 13. Executive Session- at the beginning
 - 14. Adjournment