

THE BOARD OF EDUCATION
of the
MERCER COUNTY SPECIAL SERVICES SCHOOL DISTRICT

REGULAR BUSINESS MEETING AGENDA

Tuesday, October 3, 2023
4:30 p.m.

1. Meeting called to Order – Sunshine Law Opening Statement – Roll Call
2. Pledge of Allegiance
- 3a. Executive Session – None
- 3b. Public Comment – Agenda items ONLY
4. Approval of September 5, 2023 Regular Meeting Minutes
5. Bills to be Approved and Transfer Report
6. Board Secretary/Finance Report
7. Correspondence & Communications
8. Committee Reports
9. Superintendent’s Agenda – DLM Testing Presentation

SUPERINTENDENT’S AGENDA

NEW/SPECIAL PROJECTS:

Recommend Board approve the following: none

PERSONNEL:

Recommend Board approve the following:

- Appointments, Resignations, Leaves, Retirements, etc. (Attachment 9A)
- Employment Contract Agreement between and among the Board of Education of the Mercer County Technical School District and the Board of Education for the Mercer County Special Services School District and Matthew Goldstein as Network Coordinator for the period October 1, 2023 - June 30, 2024 (Attachment 9A-1)

MISCELLANEOUS:

Recommend the Board approve to accept the following:

- 2023-2024 School Safety and Security Plan – Mercer High School/Regional Day School Annual Update (available for review in the Administrative Offices)
- 2023-2024 School Safety and Security Plan – Mercer Elementary School Annual Update (available for review in the Administrative Offices)
- 2023-2024 School Safety and Security Plan – Joseph F. Cappello School Annual Update (available for review in the Administrative Offices)
- Renew the Student Placement Agreement between Mercer County Special Services School District and Mercer County Community College to provide students with practical experience for the term of 07/01/2023–06/30/2024 (Available for review in the office of the Assistant Superintendent of Curriculum and Instruction)
- Renew the Student Placement Agreement between Mercer County Special Services School District and Monmouth University to provide students with practical experience for the term of 07/01/2023–06/30/2024 (Available for review in the office of the Assistant Superintendent of Curriculum and Instruction)

- Renew the Student Placement Agreement between Mercer County Special Services School District and Neuman University to provide students with practical experience for the term of 07/01/2023–06/30/2024 (Available for review in the office of the Assistant Superintendent of Curriculum and Instruction)
- Renew the Student Placement Agreement between Mercer County Special Services School District and The College of New Jersey to provide students with practical experience for the term of 07/01/2023–06/30/2024 (Available for review in the office of the Assistant Superintendent of Curriculum and Instruction)
- Renew the Student Placement Agreement between Mercer County Special Services School District and Widener University to provide students with practical experience for the term of 07/01/2023–06/30/2024 (Available for review in the office of the Assistant Superintendent of Curriculum and Instruction)
- Renew the Student Placement Agreement between Mercer County Special Services School District and Salus University to provide students with practical experience for the term of 07/01/2023–06/30/2024 (Available for review in the office of the Assistant Superintendent of Curriculum and Instruction)
- “Dynamic Learning Maps (DLM) Spring 2023 Results” (Attachment 9B)
- “New Jersey State Learning Assessment (NJSLA) Spring 2023 Results” (due to 9 students or fewer testing in each grade band/subject area, test results are not reported here due to data suppression rules for purposes of confidentiality)
- Shared Services Agreement for Network Coordinator between the Board of Education of Mercer County Technical School District and Board of Education of Mercer County Special Services School District and for the period of October 1, 2023 – June 30, 2024 (Attachment 9C)
- 2023-2024 Professional Development Plans for Mercer High School, Mercer Elementary School, and Joseph F. Cappello School (Attachment 9D)
- 2023-2024 Statement of Assurance Regarding the Use of Paraprofessional Staff (Attachment 9E)
- Policies, Regulations, By-Laws (Attachment 9F)

First Reading -- Revised and/or New Policies, Regulations, or By-Laws

BYLAWS, POLICIES, REGULATIONS

Policy

P 2270 RELIGION IN THE SCHOOLS

P 3161 EXAMINATION FOR CAUSE

P 3212 ATTENDANCE

P 3324 RIGHT OF PRIVACY

P 4161 EXAMINATION FOR CAUSE

P 4212 ATTENDANCE

P 4324 RIGHT OF PRIVACY

P 5116 EDUCATION OF HOMELESS CHILDREN AND YOUTHS

P 8500 FOOD SERVICES

Regulation

R 3212 ATTENDANCE

R 4212 ATTENDANCE

R 5116 EDUCATION OF HOMELESS CHILDREN AND YOUTHS

Second Reading -- Revised and/or New Policies, Regulations, or By-Laws

BYLAWS, POLICIES, REGULATIONS

Policy

P 1642.01 SICK LEAVE (no changes)
 P 2419 SCHOOL THREAT ASSESSMENT TEAMS (no changes)

Regulation

R 1642.01 SICK LEAVE (with changes - attached)
 R 2419 SCHOOL THREAT ASSESSMENT TEAMS (no changes)

Abolished -- Policies, Regulations, or By-Laws

BYLAWS, POLICIES, REGULATIONS

Policy

P 3432 SICK LEAVE
 P 4432 SICK LEAVE
 P 5460.02 BRIDGE YEAR PILOT PROGRAM
 P 8540 SCHOOL NUTRITION PROGRAMS
 P 8550 MEAL CHARGES/OUTSTANDING FOOD SERVICE BILL

Regulation

R 3432 SICK LEAVE
 R 4432 SICK LEAVE
 R 5460.02 BRIDGE YEAR PILOT PROGRAM

REPORTS:

- Enrollment data as of September 21, 2023

	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
2022-2023	416	417	464	469	484	490	496	499	505	512	515	515
2023-2024	414	411	475									

- Harassment, Intimidation & Bullying as of September 21, 2023

Month	Investigations	Unfounded	Founded
July	0	0	0
August	1	1	0
September	1	0	1
October			
November			
December			
January			
February			
March			
April			
May			
June			
Total	2	1	1

• **Fire and Security Drill(s) for the month of September 2023**

DRILL	MERCER HIGH SCHOOL	MERCER ELEMENTARY SCHOOL	JOSEPH F. CAPPELLO SCHOOL	REGIONAL DAY SCHOOL
<u>Fire Drill</u>				
July 2023	7/14/2023	7/24/2023	7/25/2023	7/14/2023
August 2023	8/10/2023	8/1/2023	8/29/2023	8/10/2023
September 2023	9/11/2023	9/14/2023	9/8/2023	9/11/2023
October 2023				
November 2023				
December 2023				
January 2024				
February 2024				
March 2024				
April 2024				
May 2024				
June 2024				
<u>Security Drills</u>				
July 2023	7/28/2023	7/26/2023	7/26/2023	7/28/2023
	Active Shooter	Lockdown	Shelter in Place	Active Shooter
August 2023	8/8/2023	8/4/2023	8/29/2023	8/8/2023
	Bomb Threat	Shelter in Place	Shelter in Place	Bomb Threat
September 2023	9/15/2023	9/13/2023	9/15/2023	9/15/2023
	Lockdown	Lockdown	Evacuation	Lockdown
October 2023				
November 2023				
December 2023				
January 2024				
February 2024				
March 2024				
April 2024				
May 2024				
June 2024				

11. **NEW BUSINESS**

Recommend Board approve the following:

- A. Preliminary Budget Planning Schedule (attachment 11A.)
- B. Transportation Contract(s), Bids, Renewals (attachment 11B.)
- C. Staff travel/professional development/field trips (attachment 11C.)
- D. Agreement with VOYCE for on-demand interpretation services through December 21, 2023, not to exceed \$2,500 (attachment 11D.)
- E. Vehicle Maintenance Proposal for the 2023-2024 school year from E. Windsor Regional School District (attachment 11E.)
- F. Renewal with Backupify (Kaseya) for Outlook 365 and Google Suite at a cost of \$8,100 from October 23, 2023 to October 23, 2024 (Terms and Conditions are available to view in the Business Office)

12. Public Comment

13. Executive Session - None

14. Adjournment